



REPORT TO CITY COUNCIL

To: Honorable Mayor and Members of the City Council

From: Grant Yates, City Manager

Prepared by: Rick De Santiago, P.W. Manager

Date: October 13, 2020

Subject: Amendment No. 7 to the Agreement with Excel Landscape, Inc. for a Month-to-Month Contract in Fiscal Year 2020-21

Recommendation

Authorize the City Manager to execute Amendment No. 7 to extend the Term of the Original Agreement, as amended, on a month-to-month basis for two (2) additional months with Excel Landscape, Inc., in an amount not to exceed \$49,940.00 per month with a 10% contingency per month, for unforeseen additional work, in Fiscal Year 2020-21, beginning September 30, 2020, in substantially the form attached, and in such final form as approved by the City Attorney.

Background

The City Council established the Citywide Landscaping and Street Lighting Maintenance District ("Citywide LLMD ") in 1988 for the purpose of maintaining those facilities in accordance with the Landscaping and Lighting Act of 1972. The City of Lake Elsinore is responsible for maintaining the landscaping that is encompassed in the street right-of-way referred to in this report as "streetscape". Because of the volume of maintenance work this job entails, the City contracts with vendors to supplement staff's effort to keep up with the workload.

On June 26, 2016, the City awarded a contract to Excel Landscape to provide landscape maintenance for all City parks. Recently, the City advertised a notice inviting bid for the Citywide Park Landscape Maintenance services and received several viable bids and is in the process of selecting a new contractor.

Discussion

City staff has begun the selection process of a new contractor based on the bids results of the recent notice inviting bids for Citywide landscape maintenance. In order to fully examine the proposals and award a contract an extension of current services is requested. This extension will provide the needed time to transition from the old contractor to the new contractor without compromising landscape services.

Fiscal Impact

Sufficient funds are available in the FY20-21 Operating Budget.

Exhibits

A- Amendment No. 7 Agreement
B-Amendment No. 6 Agreement
C-Amendment No. 5 Agreement
D-Amendment No. 4 Agreement
E-Amendment No. 3 Agreement
F-Amendment No. 2 Agreement
G-Amendment No. 1 Agreement
H-Original Agreement