



# City of Lake Elsinore

183 N. Main Street  
Lake Elsinore, CA 92530

## Meeting Minutes - Draft City Council / Successor Agency

*Brian Tisdale, Mayor*  
*Robert E. Magee, Mayor Pro Tem*  
*Timothy J. Sheridan, Council Member*  
*Steve Manos, Council Member*  
*Natasha Johnson, Council Member*  
*Grant Yates, City Manager*

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Tuesday, April 28, 2020

7:00 PM

Cultural Center

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### **CALL TO ORDER 5:00 P.M.**

The Regular Meeting of the City Council was called to order at 5:09 p.m..

### **ROLL CALL**

**Present:** 4 - Mayor/Chair Brian Tisdale, Mayor Pro Tem/Vice-Chair Robert E. Magee, Council Member/Agency Member Timothy J. Sheridan and Council Member/Agency Member Natasha Johnson

**Absent:** 1 - Council Member/Agency Member Steve Manos

### **PUBLIC COMMENTS**

There were no speakers.

### **CITY COUNCIL CLOSED SESSION**

1. CONFERENCE WITH REAL PROPERTY NEGOTIATOR  
(Gov't Code Section 54956.8)  
Property: APN 374-172-009-3, -012-5, & -021-3  
Agency negotiator: City Manager Yates  
Negotiating parties: City of Lake Elsinore and Sunlight 2266, LLC  
Under negotiation: Price and terms of payment

### **RECESS**

The City Council recessed into Closed Session at 5:10 p.m.

### **RECONVENE / CALL TO ORDER - 7:00 P.M.**

The Regular Meeting of the City Council reconvened and the Regular Meeting of the Successor Agency was called to order at 7:00 p.m.

### **PLEDGE OF ALLEGIANCE**

Mayor Tisdale led the Pledge of Allegiance.

### **INVOCATION – MOMENT OF SILENCE**

**ROLL CALL**

- Present:** 4 - Mayor/Chair Brian Tisdale, Mayor Pro Tem/Vice-Chair Robert E. Magee, Council Member/Agency Member Timothy J. Sheridan and Council Member/Agency Member Natasha Johnson
- Absent:** 1 - Council Member/Agency Member Steve Manos

**CLOSED SESSION REPORT**

City Attorney Leibold reported that one item was discussed; however, no final action was taken.

**PRESENTATION****1) Municipal Clerks Week**

Proclaim the Week of May 3-9, 2020 as "Municipal Clerks Week" in the City of Lake Elsinore.

Mayor Tisdale presented the Proclamation to City Clerk Alvarez.

**PUBLIC COMMENTS – NON-AGENDIZED ITEMS – 1 MINUTE**

There were no speakers.

**CITY COUNCIL CONSENT CALENDAR****Approval of the City Council Consent Calendar**

**Motion by Mayor Pro Tem Magee, seconded by Council Member Johnson, to approve the City Council Consent Calendar. The motion carried by the following vote:**

- Aye:** 4 - Mayor/Chair Tisdale, Mayor Pro Tem/Vice-Chair Magee, Council Member/Agency Member Sheridan and Council Member/Agency Member Johnson
- Absent:** 1 - Council Member/Agency Member Manos

**2) Minutes of the Regular City Council Meeting of April 14, 2020**

Approve the Minutes.

This item was approved on the Consent Calendar.

**3) Second Reading of Ordinance Approving Modifications to Development Agreement No. 2018-01 - IE Licensing**

Adopt by title only and waive further reading of AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LAKE ELSINORE, CALIFORNIA, APPROVING MODIFICATIONS TO DEVELOPMENT AGREEMENT NO. 2018-01 TO INCREASE THE TOTAL AREA FROM 1,550 SF TO AN APPROXIMATELY 5,000 SQUARE FOOT CANNABIS FACILITY WITHIN AN EXISTING BUILDING LOCATED AT 31885 CORYDON UNITS 130, 140, AND 150 (APN:370-031-17, 370-031-018 AND 370-031-019).

This item was approved on the Consent Calendar.

**4) City Warrant List for March 2020**

Receive and file.

This item was approved on the Consent Calendar.

**5) City Investment Report for March 2020**

Receive and file.

This item was approved on the Consent Calendar.

**6) Amendment No. 2 to the Professional Services Agreement with Sagecrest Planning & Environmental**

Authorize the City Manager to execute Amendment No. 2 to the Agreement for Professional Services with Sagecrest Planning & Environmental to prepare California Environmental Quality Act (CEQA) compliance documents in an amount not to exceed \$11,970 in such final form as approved by City Attorney.

This item was approved on the Consent Calendar.

**7) Public Works Construction Contract Award to Musco Sports Lighting LLC for Summerly Park Phase II LED Field Lighting (CIP Project #Z40024)**

1. Award the Public Works Construction Agreement for the Summerly Park Phase II LED Field Lighting Retro Fit to Musco Sports Lighting, LLC;
2. Authorize the City Manager to execute the Agreement in the amount of \$485,425.00 to Musco Sports Lighting, LLC in substantially the form attached and in such final form as approved by the City Attorney;
3. Authorize the City Manager to execute change orders not to exceed the 10% contingency amount of \$48,542.00.; and
4. Authorize the City Clerk to record the notice of completion once it is determined the work is completed.

This item was approved on the Consent Calendar.

**8) Receive and File the Planning Commission's Approval of Planning Application No. 2020-85 (Iris at Summerly) and Planning Application No. 2020-87 (Mi Familia Tattoo)**

1. Receive and File the Notice of Decision for Planning Application No. 2020-85 acted on by the Planning Commission on April 21, 2020.

The Planning Commission by a 5-0 vote:

Adopted A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF LAKE ELSINORE, CALIFORNIA, ADOPTING FINDINGS THAT PLANNING APPLICATION NO. 2020-85 (RESIDENTIAL DESIGN REVIEW NO. 2020-01) IS CONSISTENT WITH THE WESTERN RIVERSIDE COUNTY MULTIPLE SPECIES HABITAT CONSERVATION PLAN (MSHCP); and

Adopted A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF LAKE ELSINORE, CALIFORNIA, APPROVING PLANNING APPLICATION NO. 2020-85 (RESIDENTIAL DESIGN REVIEW NO. 2020-01) PROVIDING BUILDING DESIGNS AND RELATED IMPROVEMENTS FOR 58 SINGLE-FAMILY RESIDENTIAL UNITS LOCATED WITHIN TRACT 31920-22 OF THE SUMMERLY DEVELOPMENT OF THE EAST LAKE SPECIFIC PLAN (APN: 371-040-016).

2. Receive and File the Notice of Decision for Planning Application No. 2020-87 acted on by the Planning Commission on April 21, 2020.

The Planning Commission by a 5-0 vote:

Adopted A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF LAKE ELSINORE, CALIFORNIA, FINDING THAT PLANNING APPLICATION NO. 2020-87 (CONDITIONAL USE PERMIT NO. 2020-03) IS CONSISTENT WITH THE WESTERN RIVERSIDE COUNTY MULTIPLE SPECIES HABITAT CONSERVATION PLAN (MSHCP); and

Adopted A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF LAKE ELSINORE, CALIFORNIA, APPROVING PLANNING APPLICATION NO. 2020-87 (CONDITIONAL USE PERMIT NO. 2020-03) TO ESTABLISH A TATTOO ART STUDIO WITHIN AN EXISTING 1,112 SQUARE FOOT BUILDING LOCATED AT 299 DIAMOND DRIVE (APN: 363-140-089).

**This item was approved on the Consent Calendar.**

**9) Planning Application No. 2016-44 to defer the requirement for the installation of a traffic signal by the first Certificate of Occupancy to the 20th**

Approve Pardee Homes request to defer the requirement for the installation of a traffic signal by the first Certificate of Occupancy to the 20th, as set forth in Condition of Approval #105.

**This item was approved on the Consent Calendar.**

**10) Agreement with the California Department of Forestry and Fire for Wildland Protection Services**

Adopt A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE ELSINORE, CALIFORNIA, APPROVING THE CALIFORNIA DEPARTMENT OF FORESTRY AND FIRE AGREEMENT FOR WILDLAND PROTECTION SERVICES FOR FISCAL YEAR 2020-2021; and authorize the City Manager to Execute the Agreement.

This item was approved on the Consent Calendar.

**11) Professional Engineering Services to Provide Preliminary Design and Environmental Clearance for the Murrieta Creek Multi-Use Trail Project**

Authorize the City Manager to execute an Agreement for Professional Engineering Services in the amount of \$356,185.78 to Chen Ryan Associates, Inc., plus an additional 10% contingency, in such final form as approved by City Attorney.

This item was approved on the Consent Calendar.

**SUCCESSOR AGENCY CONSENT CALENDAR**

**Approval of the Successor Agency Consent Calendar**

Motion by Agency Member Johnson, seconded by Vice Chair Magee, to approve the Successor Agency Consent Calendar. The motion carried by the following vote:

**Aye:** 4 - Mayor/Chair Tisdale, Mayor Pro Tem/Vice-Chair Magee, Council Member/Agency Member Sheridan and Council Member/Agency Member Johnson

**Absent:** 1 - Council Member/Agency Member Manos

**12) Minutes of the Regular Successor Agency Meeting of April 14, 2020**

Approve the Minutes.

This item was approved on the Consent Calendar.

**13) Successor Agency Warrant List for March 2020**

Receive and file.

This item was approved on the Consent Calendar.

**14) Successor Agency Investment Report for March 2020**

Receive and file.

This item was approved on the Consent Calendar.

**15) Notice of Completion on Diamond Stadium Concession Stand 3 Project (PROJECT NO. RDAZ20003)**

1. Authorize staff to file the Notice of Completion with the County Recorder for the project; and
2. Authorize staff to release all retention monies 35 days after the filing of the Notice of Completion for the project.

This item was approved on the Consent Calendar.

**16) Purchase of Appliances and Equipment for the Rehabilitation Project of Concession Stand 3 at Diamond Stadium Project (CIP PROJECT #Z20003)**

Authorize the Executive Director to increase the purchase order in the not to exceed amount of \$26,019.36 with Chefs' Toys Commercial Kitchen Design and Supply.

This item was approved on the Consent Calendar.

**PUBLIC HEARINGS**

**17) Planning Application No. 2018-49 (Pennington Industrial) - A New Industrial Park with Three Buildings (91,140 sq. ft. in total) and 167 Parking Spaces**

1. Adopt A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE ELSINORE, CALIFORNIA, ADOPTING A MITIGATED NEGATIVE DECLARATION (ER 2019-03) (SCH NO. 2019129075) FOR PLANNING APPLICATION NO. 2018-49 (TENTATIVE PARCEL MAP NO. 37710 AND INDUSTRIAL DESIGN REVIEW NO. 2019-01);
2. Adopt A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE ELSINORE, CALIFORNIA, ADOPTING FINDINGS THAT PLANNING APPLICATION NO. 2018-49 (TENTATIVE PARCEL MAP NO. 37710 AND INDUSTRIAL DESIGN REVIEW NO. 2019-01) IS CONSISTENT WITH THE WESTERN RIVERSIDE COUNTY MULTIPLE SPECIES HABITAT CONSERVATION PLAN (MSHCP);
3. Adopt A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE ELSINORE, CALIFORNIA, APPROVING TENTATIVE PARCEL MAP NO. 37710 SUBDIVIDING 5.01 ACRES INTO THREE PARCELS RANGING IN SIZE FROM 1.06 ACRES TO 2.01 ACRES LOCATED AT APN 377-160-014; and
4. Adopt A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE ELSINORE, CALIFORNIA APPROVING INDUSTRIAL DESIGN REVIEW NO. 2019-01 FOR THE CONSTRUCTION OF THREE INDUSTRIAL BUILDINGS (91,140 SQUARE FOOT IN TOTAL) AND RELATED IMPROVEMENTS LOCATED AT APN 377-160-014.

The Public Hearing was opened at 7:08 p.m.

Community Development Director Taylor provided a presentation.

City Clerk Alvarez read a comment received from Steven Piepkorn.

The Public Hearing was closed at 7:21 p.m.

**Motion by Mayor Pro Tem/ Magee, seconded by Council Member Johnson, to adopt the four Resolutions. The motion carried by the following vote:**

**Aye:** 4 - Mayor/Chair Tisdale, Mayor Pro Tem/Vice-Chair Magee, Council Member/Agency Member Sheridan and Council Member/Agency Member Johnson

**Absent:** 1 - Council Member/Agency Member Manos

**18) Planning Application 2019-81 (Tree Haus): A request by Tree Haus, LLC to establish a 4,892 SF cannabis facility.**

1. Adopt A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE ELSINORE, CALIFORNIA, APPROVING CONDITIONAL USE PERMIT NO. 2019-22 TO ESTABLISH A 4,892 SF CANNABIS FACILITY AT 18532 PASADENA STREET (377-430-023); and
2. Introduce by title only and waive further reading of AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LAKE ELSINORE, CALIFORNIA, APPROVING DEVELOPMENT AGREEMENT NO. 2019-07 FOR A 4,892 SF CANNABIS FACILITY AT 18532 PASADENA STREET (APN: 377-430-023).

The Public Hearing was opened at 7:22 p.m.

Community Development Director Taylor provided a presentation.

City Clerk Alvarez read a comment received from Ace Vallejos.

The Public Hearing was closed at 7:27 p.m.

**Motion by Council Member Johnson, seconded by Mayor Pro Tem Magee, to adopt the Resolution and introduce the Ordinance. The motion carried by the following vote:**

**Aye:** 4 - Mayor/Chair Tisdale, Mayor Pro Tem/Vice-Chair Magee, Council Member/Agency Member Sheridan and Council Member/Agency Member Johnson

**Absent:** 1 - Council Member/Agency Member Manos

**19) Planning Application 2020-84 (Kind Delivery Co.) - A request by Kind Group Ventures, LLC to establish a 3,754 SF Cannabis Facility**

1. Adopt A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE ELSINORE, CALIFORNIA, APPROVING CONDITIONAL USE PERMIT NO. 2020-01 TO ESTABLISH A 3,754 SF CANNABIS FACILITY AT 571 CRANE UNIT H (APN:377-410-032); and
2. Introduce by title only and waive further reading of AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LAKE ELSINORE, CALIFORNIA, APPROVING DEVELOPMENT AGREEMENT NO. 2020-01 FOR A 3,754 SF CANNABIS FACILITY AT 571 CRANE UNIT H (APN:377-410-032).

The Public Hearing was opened at 7:28 p.m.

Community Development Director Taylor provided a presentation.

City Clerk Alvarez read a comment received from Jarrett Hale.

The Public Hearing was closed at 7:32 p.m.

**Motion by Mayor Pro Tem Magee, seconded by Council Member Johnson, to adopt the Resolution and introduce the Ordinance. The motion carried by the following vote:**

**Aye:** 4 - Mayor/Chair Tisdale, Mayor Pro Tem/Vice-Chair Magee, Council Member/Agency Member Sheridan and Council Member/Agency Member Johnson

**Absent:** 1 - Council Member/Agency Member Manos

**20) Planning Application 2019-33 (Alba Systems): A request by Gilbert Alba to establish a 2,352 SF cannabis cultivation facility**

1. Adopt A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE ELSINORE, CALIFORNIA, APPROVING CONDITIONAL USE PERMIT NO. 2019-09 TO ESTABLISH A 2,352 SF CANNABIS FACILITY AT 31879 CORYDON SUITE 150 (APN:370-051-025); and
2. Introduce by title only and waive further reading of AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LAKE ELSINORE, CALIFORNIA, APPROVING DEVELOPMENT AGREEMENT NO. 2019-04 FOR A 2,352 SF CANNABIS FACILITY AT 31879 CORYDON SUITE 150 (APN:370-051-025).

The Public Hearing was opened at 7:34 p.m.

Community Development Director Taylor provided a presentation.

The Public Hearing was closed at 7:48 p.m.

**Motion by Council Member Johnson, seconded by Council Member Sheridan, to adopt the Resolution and introduce the Ordinance. The motion carried by the following vote:**

**Aye:** 3 - Mayor/Chair Tisdale, Council Member/Agency Member Sheridan and Council Member/Agency Member Johnson

**Nay:** 1 - Mayor Pro Tem/Vice-Chair Magee

**Absent:** 1 - Council Member/Agency Member Manos

**BUSINESS ITEM**

**21) First Reading of an Ordinance Relating to Electronic and Digital Signatures**

Introduce by title only and waive further reading of AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LAKE ELSINORE, CALIFORNIA, ADDING CHAPTER 2.52 (ELECTRONIC SIGNATURES) TO TITLE 2 (ADMINISTRATION AND PERSONNEL) OF THE LAKE ELSINORE MUNICIPAL CODE RELATING TO ELECTRONIC AND DIGITAL SIGNATURES ON DOCUMENTS USED AND ACCEPTED BY THE CITY OF LAKE ELSINORE.

City Clerk Alvarez provided a presentation.

**Motion by Mayor Pro Tem Magee, seconded by Council Member Johnson, to introduce the Ordinance. The motion carried by the following vote:**

**Aye:** 4 - Mayor/Chair Tisdale, Mayor Pro Tem/Vice-Chair Magee, Council Member/Agency Member Sheridan and Council Member/Agency Member Johnson

**Absent:** 1 - Council Member/Agency Member Manos



**PUBLIC COMMENTS – NON-AGENDIZED ITEMS – 3 MINUTES**

There were no speakers.

**CITY MANAGER COMMENTS**

City Manager Yates had no comments.

**CITY ATTORNEY COMMENTS**

City Attorney Leibold had no comments.

**CITY COUNCIL COMMENTS**

Council Member Johnson had no comments.

Council Member Sheridan congratulated City Clerk Alvarez and Acting Deputy City Clerk Reyes for being presented with a proclamation for Municipal Clerks Week; acknowledged and expressed gratitude to Kathi Orozco, Carla Khalil, Nicole Dailey, John Hass, grocery workers, RTA bus drivers, and first responders; and noted his interest in President Hoover's relation to Lake Elsinore.

Mayor Pro Tem Magee expressed gratitude to Staff for overcoming technical and logistical challenges and continuing to allow the City to move forward; acknowledged public works staff for continuing to work hard for Lake Elsinore; expressed gratitude to his sister-in-law, Lisa, for making his face cover; and reminded everyone to respect others, protect their families, and be safe.

**ADJOURNMENT**

The Lake Elsinore City Council adjourned at 7:54 p.m. to the next Regular meeting of Tuesday, May 12, 2020 in the Cultural Center located at 183 N. Main Street. Closed Session will commence at 5:00 p.m. or such later time as noticed on the Agenda, and the regular Open Session business meeting will commence at 7:00 p.m.

The meeting was adjourned in recognition of the 96 Lake Elsinore residents who have or are currently battling COVID-19 and in memory of the three Lake Elsinore residents and the other 138 Riverside County residents who have lost their life due to this virus. Our thoughts and prayers are with all those who have lost a loved one and to those who are still fighting to recover.