



REPORT TO CITY COUNCIL

To: Honorable Mayor and Members of the City Council

From: Grant Yates, City Manager

Prepared by: Jason Simpson, Assistant City Manager

Date: January 14, 2020

Subject: Execute Purchase Order with SiteOne Landscape Supply for the purchase of Grounds Maintenance Materials, Turf, Fertilizer, Irrigation Parts, and Related Supplies

Recommendation

Approve and Authorize the City Manager to Execute a Purchase Order in the Amount of \$150,000.00 plus a 10% contingency for the purchase of grounds maintenance materials, turf, fertilizer, irrigation parts, and related supplies.

Background

Landscape supplies and materials are needed citywide for repairs and maintenance to parks, irrigation systems, and overall maintenance of the City's outdoor facilities and assets. In addition, materials are needed for city projects and for managing the landscape maintenance districts and zones. In November 2015, the City joined the BuyBoard National Purchasing Cooperative, which is a cooperative formed between the National School Boards Association (NSBA) and several state school boards associations to streamline the buying process for schools, municipalities, and other public entities, by adopting City Resolution No. 2015-084. Developed to comply with state laws that require governmental entities to make purchases from an approved list of vendors who have gone through a competitive procurement process, BuyBoard gives members the advantage of leveraging the Cooperative's ability to obtain bulk discounts, combined with the ease of online, web-based shopping. Pricing is 3% to 5% lower than wholesale pricing currently available with SiteOne Landscape Supply.

Discussion

SiteOne Landscape Supply is the largest and only national wholesale distributor of landscape supplies in the United States and have a growing presence in Canada. Their customers are primarily residential and commercial landscape professionals who specialize in the design, installation and maintenance of open space slopes, facilities, lawns, gardens, and other outdoor spaces. They have network of 477 store locations in 44 states and five provinces offering a comprehensive selection of more than 100,000 stock keeping units, or SKUs, including irrigation supplies, fertilizer and control products (e.g., herbicides), landscape accessories, nursery goods, turf, hardscapes (including pavers, natural stones and blocks), outdoor lighting and ice melt products. They also provide

complementary, value-added consultative services to support product offering and to help our customers operate and grow their businesses.

Fiscal Impact

The purchase of SiteOne materials and supplies are budgeted in the City's Operating and/or Capital budgets.

Exhibits

Not applicable

