



## **REPORT TO CITY COUNCIL**

**To: Honorable Mayor and Members of the City Council**

**From: Grant Yates, City Manager**

**Prepared by: Jason Simpson, Assistant City Manager**

**Date: November 12, 2019**

**Subject: On-call and Minor Construction Contractor Services Agreement between Pursuit Electric Inc. and the City of Lake Elsinore.**

### **Recommendations**

1. Approve the on-call minor construction Contractor Services Agreement between Pursuit Electric Inc. and the City of Lake Elsinore in the amount of \$50,000.00 in the form attached and in such final form as approved by the City Attorney.
2. Authorize the City Manager to execute change orders not to exceed the 10% contingency amount of \$5,000.00 for additional on-call and minor construction work as needed.

### **Background**

During the last year staff has utilized the on-call electrical contractor services of Pursuit Electric Inc. These services have been exceptional in quality and cost. The availability of Pursuit Electric to perform a wide range of electrical City-wide jobs has been highly supportive and timely. Pursuit Electric Inc. has provided essential electrical contractor services which includes but is not limit to the below electrical maintenance/ minor electrical installation and repair trade areas commonly utilized by the City:

**Electrical Trouble Shooting and Repair  
Electrical Power Supply and Circuitry  
Power Panel Certification and Grounding  
Electrical Conduit and Wire Repair  
New Electrical Installation  
Lighting Repair and Installation  
Electrical Design**

## **Discussion**

Multiple tasks have been completed by Pursuit Electric Inc. Many of these tasks have been urgent requirements effecting City operational efforts and continued City-wide services. Every assigned work effort has been proposed in writing, reviewed and negotiated by City Staff and approved for execution. This work effort has included a wide range of City requirements, time sensitive and urgent City operational demands representative of the work below:

- Bobber Power Supply Modification
- Entry Gate Motor Power Supply
- Cal OSHA Restroom Facility Electrical Installation
- Neighborhood Center Electrical Installation and Main Panel Certification
- Stadium Emergency Repairs
- City-wide Emergency Repairs

This agreement is needed to ensure the continued on-call and minor construction contractor support is in place for immediate operational demands and minor electrical projects. The sustainment of these essential general requirements provided a City-wide far reaching rehabilitation and immediate maintenance augmentation of City services.

Following the approval of this agenda item and execution of the attached agreement, services will be immediately available to the City. Staff has reviewed and verified the contractor has a valid license and a review of the contractor's references and General and Auto Liability Insurances and Workers' Compensation Insurance are in place naming the City as additional insured.

## **Fiscal Impact**

Funds are budgeted in the Fiscal Year 2019/20 budget.

## **Exhibits**

Attachments: Attachment A – On-Call & Minor Construction Agreement