



REPORT TO CITY COUNCIL

To: Honorable Mayor and Members of the City Council

From: Grant Yates, City Manager

Prepared by: Justin Kirk, Assistant Community Development Director

Date: January 8, 2019

Subject: Amendment #1 to the Agreement for Contract Services (On-Call) with Discount Hauling & Cleanup Services

Recommendation

Authorize the City Manager to execute Amendment No. 1 to the Contractor Services Agreement with Discount Hauling in amount not exceed \$300,000, in such final form as approved by the City Attorney.

Background

Staff entered into an Agreement on November 10, 2015, and a First Amendment May 20, 2016, for emergency and non-emergency nuisance abatement cleanup within the City. The City subsequently prepared and circulated a Request for Proposals for qualified contractors. The City Council on September 12, 2017, approved a Contractor Services Agreement with Discount Hauling & Cleanup Service ("Agreement") with a not to exceed agreement limit of \$150,000. To date, Discount Hauling & Cleanup has performed over 100 separate cleanup and nuisance abatement jobs across the City on both an emergency and non-emergency basis.

Discussion

Through the course of this agreement projects have been completed by Discount Hauling & Cleanup. Many of these projects have been urgent cleanup needs effecting City operational efforts and continued City wide services. Every assigned work effort has been proposed in writing, reviewed and negotiated by City Staff and approved for execution. This work effort has included a wide range of City requirements, time sensitive and urgent City operational demands representative of the work below:

- Trash and debris in the public right of way
- Homeless camp cleanup
- Nuisance abatement cleanup efforts with code enforcement
- Weed abatement

Due to the costs associated with these services exceeding the original contract amount and the continued demand for services through the remainder the Fiscal Year an amendment to the Agreement is necessary to increase the not to exceed amount of the agreement. This amendment

will help ensure the continued on-call Contractor support is in place for immediate operational demands. The sustainment of these essential general requirements provides a City-wide far reaching nuisance abatement and cleanup immediate augmentation of City services.

Fiscal Impact

The \$150,000 is currently programmed in the Code Enforcement operating budget and staff will attempt to recover through billing back to the property owners or abatement fines. Funds have also been programmed to the Public Works and Weed Abatement operating budgets. Staff is currently reviewing the operational demands and the back billing to the property owners or abatement fines to ascertain the budget amounts to be recommended as part of the 2018/19 Fiscal Year budget, but do not anticipate the budget augmentation requests to exceed \$300,000 across all three General Fund budgeted areas.

Environmental Determination

The proposed contract amendment is Categorically Exempt (Class 1) from the provisions of CEQA pursuant to Section 15301, because it involves maintenance of existing facilities properties.

Exhibits

- A – Amendment No. 1 to Discount Hauling & Cleanup Services CSA
- B – Original Agreement