



REPORT TO CITY COUNCIL

To: Honorable Mayor and Members of the City Council

From: Grant Yates, City Manager

Prepared by: Catherine Eakins – PW Administrative Assistant

Date: June 26, 2018

Subject: Amendment No. 4 to Contract Services Agreement with West Coast Arborists, Inc. for Annual Citywide Tree Maintenance Services

Recommendation

Approve and authorize the City Manager to extend execute Amendment No. 4 to the West Coast Arborist Contract in the additional contract amount of \$56,000, bringing the total contract amount \$206,000, and extend the term of the contract for an additional 12-months in the form attached and in such final form as approved by the City Attorney.

Background

In 1988, the City Council established the Citywide Landscaping and Street Lighting Maintenance District ("Citywide LLMD") for maintaining landscape and lighting in public right of way and other public facilities, in accordance with the Landscaping and Lighting Act of 1972. The City contracts for tree maintenance services within the Citywide LLMD eligible facilities to provide the expertise and personnel necessary to perform this high-volume maintenance work. This reduces the City's ongoing personnel and equipment costs and allows the City to vary the level of services based on available funding and need. West Coast Arborist is currently performing these services for the City pursuant to an Agreement for Contractor Services dated June 23, 2015.

Discussion

Staff would like to exercise the option to extend the contract with West Coast Arborist for an additional 12-month term and increase the compensation award to \$206,000. The increase in funds is due to City tree inventory, and the maintenance of the City's four-year trim cycle.

Fiscal Impact

The funds for tree maintenance services have been identified in the FY2018/2019 Citywide LLMD, LLMD 1, Parks and Facilities Operating budgets.

Exhibits

- A. West Coast Arborist – Exhibit A Amendment No. 4
- A-1 West Coast Arborist – Exhibit A-1 Schedule of Compensation for Year 2018-2019
- B. West Coast Arborist – Exhibit B Amendment No. 3
- C. West Coast Arborist – Exhibit C Amendment No. 2
- D. West Coast Arborist – Exhibit D Amendment No. 1 and Original Agreement