



## **REPORT TO CITY COUNCIL**

**To:** Honorable Mayor and Members of the City Council

**From:** Grant Yates, City Manager  
**Prepared By:** Catherine Eakins – Administrative Assistant

**Date:** June 12, 2018

**Subject:** Amendment No. 3 to Extend with Rightway Site Services, Inc. Agreement through FY 2018-2019

### **Recommendation**

Approve and authorize the City Manager to execute Amendment No. 3 with Rightway Site Services, Inc., for an additional 12-month term for Fiscal Year 2018-19 in the not to exceed amount of \$35,000, in the form attached and in such final form as approved by the City Attorney.

### **Background**

The City has contracted with Rightway Site Service, Inc. since December 2015, for Citywide portable sanitation services. Rightway provides portable sanitations to city parks, beaches and city events. Section 2. C. of the Original Agreement allows for three (3) extensions. This will be the third extension to the contract.

### **Discussion**

Rightway Site Services has proven to be a reliable contractor in providing on-call services not just to our parks, beaches and events, but also on an emergency basis or with very short notice. The proposed Amendment extends the Agreement for one 12-month term at the rate provided for in the Contractor's Proposal dated June 24, 2016 attached to the Amendment No. 2.

### **Fiscal Impact**

Funds are available in the FY 18/19 Public Works Operating budget.

### **Exhibits**

Rightway Site Services – Exhibit A – Amendment No. 3 Agreement  
Rightway Site Services – Exhibit B – Amendment No. 2 Agreement  
Rightway Site Services – Exhibit C - Amendment No. 1 Agreement  
Rightway Site Services – Exhibit D – Original Agreement