



**CITY OF LAKE ELSINORE
REPORT TO PLANNING COMMISSION**

To: Honorable Chairperson
Members of the Planning Commission

From: Justin Kirk, Principal Planner

Date: July 18, 2017

Subject: Reorganization of the Planning Commission

Recommendation

Reorganize And Select A Chair And Vice Chair Pursuant To City Council Policy No. 200-5a.G.1.

Discussion

City Council Policy No. 200-5A.G.1 states that:

Selection of Chair and Vice Chair

1. The Chair and Vice Chair of each Commission shall be selected upon establishment and in July of each year thereafter by a majority of the members and shall serve for one year or until their successors are selected.
2. Each Commission may annually rotate its Chair.

Pursuant to City Council Policy No. 200-5A.G.1 (see attached) staff is advising that the Planning Commission select a Chair and Vice Chair who will serve in that capacity until July 2018. The procedural format for the selection of the Chair and Vice Chair is for Chairman Armit to yield the floor to Principal Planner Kirk, who will open the floor for nominations. Upon closing the nominations and taking a roll call vote, Principal Planner Kirk will declare the Planning Commission Member selected to serve as Chair by majority vote. The newly selected Chair will preside over the selection of Vice Chair.

Exhibit:

A -City Council Policy No. 200-5A