



REPORT TO PUBLIC SAFETY ADVISORY COMMISSION

TO: Honorable Chairman and Members of the Public Safety Advisory Commission

FROM: Nicole Dailey, Senior Management Analyst

DATE: July 19, 2017

SUBJECT: Vial of Life Program

Recommendation

It is recommended that the Commission continue the Vial of Life Program and authorize the purchase of additional product at a cost not to exceed \$900.

Background

The Vial of Life Program is a national project that allows individuals to maintain vital medical information: current medications, allergies, ailments, contact person, primary physician and advance directive in a location that is easily accessible for emergency personnel during a health-related crisis or accident.

The program is designed to assist first responders with finding the medical information they need to best treat you. People complete a form and place it in a container, such as a plastic baggie or magnetic case, with any other relevant medical history documents. Typically, this container is then placed on the refrigerator, which is a place first responders know to look should they need this information.

In October 2015, the Commission approved establishment of a Vial of Life Program in the City and authorized the purchase of Vial of Life Containers, magnetic strips and the printing of forms. Subsequently, another 264 containers were authorized by the Commission in May 2016.

Discussion

Since launching the program in October 2015, the City has created and distributed 528 Vial of Life containers throughout the community. The program has been well received by those who have requested and used them. Attached is the informational sheet and form for the program.

The "vials" have been distributed by commissioners and key stakeholders to interested residents in our community. In addition, they are distributed at City Hall, Lake Community Center, Senior Center, Police Department and at local fire stations. So far, they have been widely successful and we are currently out of supply.

Therefore, staff is requesting the Commission's authorization to purchase and assemble an additional 264 plastic snap containers and magnetic strips. The proposed costs associated with

Vial of Life Program

continuing this program are:

- Plastic Containers & Magnetic Strips - \$2.19 each – Total Est. Cost: \$624.41
- Forms Printed & Folded – Total Est. Cost: \$220

Staff is requesting the Commission approves an expenditure of up to \$900 to allow for any additional unforeseen costs related to this item.

Fiscal Impact

The estimated budget to proceed with the Vial of Life program is up to \$900. Funding is available in the Commission's FY 17/18 budget.

Exhibits:

A – Vial of Life Cover Sheet and Form