



## **REPORT TO CITY COUNCIL**

**To: Honorable Mayor and Members of the City Council**

**From: Grant Yates, City Manager**

**Prepared by: Catherine Eakins – PW Administrative Assistant**

**Date: June 27, 2017**

**Subject: Amendment No. 3 to Contract Services Agreement with West Coast Arborists, Inc. for Annual Citywide Tree Maintenance Services**

### **Recommendation**

Approve and authorize the City Manager to execute Amendment No. 3 to Contract Services Agreement with West Coast Arborists, Inc., to allow for a one (1) year renewal term in an amount not to exceed \$150,000, in such final form as approved by the City Attorney.

### **Background**

In 1988, the City Council established the Citywide Landscaping and Street Lighting Maintenance District ("Citywide LLMD") for maintaining landscape and lighting in public right of way and other public facilities, in accordance with the Landscaping and Lighting Act of 1972. The City contracts for tree maintenance services within the Citywide LLMD eligible facilities to provide the expertise and personnel necessary to perform this high-volume maintenance work. This reduces the City's ongoing personnel and equipment costs and allows the City to vary the level of services based on available funding and need.

West Coast Arborist is currently performing these services for the City pursuant to an Agreement for Contractor Services dated June 23, 2015. The initial contract was for \$85,000 for Fiscal Year 2015/2016. The contract was since amendment in FY2016/2017, to increase compensation funding to \$300,000 to cover the increase in annual tree maintenance and to provide for the purchase of additional new trees for City Projects.

### **Discussion**

Staff would like to exercise the option to extend the contract with West Coast Arborist for an additional 12-month term and amend the compensation award to \$150,000 from \$300,000.

### **Fiscal Impact**

Tree maintenance services are included in the FY2017/2018 Citywide LLMD, LLMD 1, Parks Division and Facilities Operating budgets.

Amendment No. 3 to West Coast Arborist Contract

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**Exhibits**

West Coast Arborist – Exhibit A Amendment No. 3

West Coast Arborist – Exhibit B Amendment No. 2

West Coast Arborist – Exhibit C Amendment No. 1 and Original Agreement