



REPORT TO CITY COUNCIL

**TO: HONORABLE MAYOR
AND MEMBERS OF THE CITY COUNCIL**

PREPARED BY: CATHERINE EAKINS – ADMINISTRATIVE ASSISTANT

FROM: GRANT M. YATES - CITY MANAGER

DATE: June 27, 2017

**SUBJECT: Amendment No. 3 to the Agreement with Evergreen Cleaning
Solution for Citywide Janitorial Services**

Recommendations

Approve and authorize the City Manager to execute Amendment No. 3 that extends the term of the agreement an additional 12 months for Janitorial Service in FY 2017/2018. Compensation schedule to remain unchanged.

Background

Evergreen Cleaning Solutions performs janitorial services for all City-owned and leased buildings, facilities, and parks restrooms. The City entered in to contract with Evergreen Cleaning Solutions August 25, 2015 for Janitorial Services. The Amendment #1 and #2 amended the contract to extend the term of the agreement, modify the scope to increase the number of services days, and include the new concession building and restrooms at Rosetta Sports Park. Compensation increased to \$94,619.

Discussion

Evergreen Cleaning Solution has been responsive to the City's need, and has executed their services to a satisfactory standard. We would now like to extend the term of the agreement to cover Fiscal Year 2017-2018.

Fiscal Impact

The funds are available in the Public Works FY 17/18 budget to cover the cost for the additional 12-month service.

EXHIBITS:

- Exhibit A – Amendment No. 3
- Exhibit B – Amendment No. 2
- Exhibit C - Amendment No. 1
- Exhibit D – Original Agreement