



**REPORT TO SUCCESSOR AGENCY OF THE
REDEVELOPMENT AGENCY OF THE CITY OF LAKE ELSINORE**

To: Successor Agency Board

From: Grant Yates, Executive Director

Prepared by: Jason Simpson, Assistant Executive Director

Date: August 13, 2019

Subject: On-call Contractor Services Agreement between Endresen Development, LLC and the Successor Agency for General Contractor Services

Recommendations

Authorize the Agency Executive Director to award an agreement with Endresen Development, LLC in the amount of \$200,000.00 in the form attached and in such final form as approved by the Agency Attorney.

Authorize the Executive Director to execute change orders not to exceed the 10% contingency amount of \$20,000.00 for additional on-call and minor construction work as needed.

Background

Staff initiated a Request for Proposal (RFP) on January 17, 2018 for on-call and minor construction contractor services and received six responses. Endresen Development, LLC responded providing the required information and following an interview process was selected as one of the on-call and minor construction contractors. This is the third time in three years the RFP process for on-call and minor construction services has been completed by both the Agency and the City. Each of the last three years, Endresen Development, LLC submitted a similar proposal and was awarded an on-call and minor construction services agreement. This agreement was renewed and as an on-call minor construction services contractor, Endresen Development, LLC has provided essential contractor services in accordance with the agreement scope of work which includes but is not limit to the below maintenance/minor construction and repair trade areas commonly utilized by the Agency:

Minor Construction and Repair
Plumbing
Concrete and Masonry
Painting
Dry Wall
Irrigation Repair
Landscaping

Carpentry
Electrical
HVAC
Roofing
Finish Wood Working
Sheet Metal

Discussion

Through the course of this year multiple tasks have been completed by Endresen Development, LLC. Many of these tasks have been urgent requirements effecting Agency operational efforts and continued Agency wide services. Every assigned work effort has been proposed in writing, reviewed and negotiated by Agency Staff and approved for execution. This work effort has included a wide range of Agency requirements, time sensitive and urgent Agency operational demands representative of the work below:

- Urgent Facility Roof Repairs
- Cal OSHA Compliance Restroom Facility
- Miscellaneous Emergency Repairs
- Diamond Stadium Parking Lot
- Diamond Stadium Repairs and Minor Construction

This agreement is needed to ensure the continued on-call and minor construction contractor support is in place for immediate operational demands and minor construction projects. The sustainment of these essential general requirements provided an Agency-wide far reaching rehabilitation and immediate maintenance augmentation of Agency services.

Following the approval of this agenda item work and execution of the attached agreement services will be immediately available to the Agency, Staff has reviewed and verified the contractor has a valid license and a review of the contractor's references and General and Auto Liability Insurances and Workers' Compensation Insurance are in place naming the Agency as additional insured.

Fiscal Impact

Funds are budgeted in the Fiscal Year 2019/20 budget and the contract amount herein is fully funded with ROP funding.

Exhibits

- A - Agreement
- B - Proposal