



REPORT TO CITY COUNCIL

To: Honorable Mayor and Members of the City Council

From: Grant Yates, City Manager

Prepared by: Jason Simpson, Assistant City Manager

Date: March 26, 2019

Subject: On-call and Minor Construction Contractor Services Agreement with J & L Constructors

Recommendations

1. Approve and Authorize the City Manager to execute an agreement with J & L Constructors in the amount of \$60,000.00, in such final form as approved by the City Attorney.
2. Authorize the City Manager to execute change orders not to exceed the contingency amount of \$12,000.00.

Background

Staff initiated a Request for Proposal (RFP) on January 17, 2018, for on-call and minor construction contractor services and received seven responses. J & L Constructors providing the required information and following an interview process was selected as one of the on-call and minor construction contractors. This is the third time in four years the RFP process for on-call and minor construction services has been completed by the City. The on-call minor construction services contractor scope of work includes but is not limit to the below maintenance/minor construction and repair trade areas commonly utilized by the City:

Minor Construction and Repair
Plumbing
Concrete and Masonry
Painting
Dry Wall
Irrigation Repair

Carpentry
Electrical
HVAC
Roofing
Finish Wood Working
Sheet Metal

Discussion

Through the course of this year multiple projects have been completed by available contractors. Many of these projects have been urgent requirements effecting City operational efforts and continued City-wide services. Every assigned work effort has been proposed in writing, reviewed and negotiated by City Staff and approved for execution. This work effort has included a wide range of City requirements, time sensitive and urgent City operational demands representative of the work below:

- Urgent Facility Roof Repairs
- City Park Minor Construction
- Yarbrough Park Minor Construction
- Rosetta Canyon Sports Park Minor Construction
- Lake Emergency Repairs
- City Hall Emergency Repairs
- Diamond Stadium Repairs and Minor Construction
- Construction and Repairs – City Facilities

This Agreement is needed to ensure the continued on-call and minor construction contractor support is in place for immediate operational demands and minor construction projects. The sustainment of these essential general requirements provided a City-wide far reaching rehabilitation and immediate maintenance augmentation of City services.

Following the approval of this agenda item work and execution of the attached agreement services will be immediately available to the City, Staff has reviewed and verified the contractor has a valid license and a review of the contractor's references and General and Auto Liability Insurances and Workers' Compensation Insurance are in place naming the City as additional insured.

Fiscal Impact

Funds are budgeted in the Fiscal Year 2018-19 Capital Improvement Plan Budget.

Exhibits

A – Agreement with rate sheet/proposal