



REPORT TO CITY COUCIL

To: Honorable Mayor and Members of the City Council

From: Grant Yates, City Manager

Prepared By: Jason Simpson, Assistant City Manager

Date: March 26, 2019

SUBJECT: Amendment No. 1 to Professional Services Agreement Between Shawn Nelson Consulting and the City of Lake Elsinore for Consulting Services

Recommendation

Approve and authorize the City Manager to execute Amendment No. 1 to Professional Services Agreement by and between Shawn Nelson Consulting ("Consultant") and the City of Lake Elsinore in an amount not to exceed \$60,000.00 for consulting services, in final form as approved by the City Attorney.

Background

The City has been utilizing the consulting services of Shawn Nelson Consulting on the Cultural Center 2nd Floor rehabilitation project and for a feasibility analysis and related strategies of replacement of the City's Library. In addition, the consultant's scope includes strategic planning, funding analysis and recommendations for land acquisition or public facility projects, long-range financial planning, project management services, residential and commercial development agreement assistance, and staff training and leadership training. With consultant oversight, the second floor project has been designed and will be ready to bid by the end of March 2019. The consultant has already provided support on property acquisition and property inspection of the property the City is acquiring next to the maintenance facility.

Discussion

Shawn Nelson Consulting is a municipal project and construction management firm serving public agencies solely in the State of California. Consultant will continue to work closely with City staff with a focus on assisting with delivery of certain capital projects.

FISCAL IMPACT

The total not to exceed compensation for services under the Professional Services Agreement, as amended by Amendment No. 1 shall not exceed Ninety Thousand Dollars (\$90,000) Sufficient funding has been budgeted in the project for project management services and available in the Capital Improvement Program Budget.

Attachments

- A – Amendment No. 1
- B – Original Agreement (PDF)