Granicus Proposal for Lake Elsinore, CA

Granicus Contact

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Proposal Details

Quote Number: Q-44000

Prepared On: 3/8/2019

Valid Through: 3/22/2019

Pricing

Payment Terms: Net 30 (Payments for subscriptions are due at the beginning of the period of performance.)

Currency: USD

Period of Performance: 12/1/2018 - 11/30/2019

Contract End Date: 11/30/2021

One-Time Fees

Solution	Billing Frequency	Quantity/Unit	One-Time Fee
VoteCast Disply - Setup and Configuration	Upon Delivery	4 Hours	$0.00
VoteCast - Onsite Training	Upon Delivery	2 Days	$0.00
		SUBTOTAL:	**$0.00**

Annual Fees for Renewing Subscriptions

Solution	Billing Frequency	Quantity/Unit	Annual Fee
Legistar	Quarterly	1 Each	$8,568.00
Granicus Encoding Appliance Software (GT)	Quarterly	1 Each	$1,260.00
Upgrade to SDI 720p Streaming	Quarterly	1 Each	$1,259.98
Granicus Encoding Appliance Hardware (Managed)	Quarterly	1 Each	$1,260.00
		SUBTOTAL:	**$24,388.33**

Annual Fees for Renewing Subscriptions

Solution	Billing Frequency	Quantity/Unit	Annual Fee
Meeting Efficiency Suite	Quarterly	1 Each	$6,300.00
Open Platform Suite	Quarterly	1 Each	$0.00
Government Transparency Suite	Quarterly	1 Each	$5,740.35
		SUBTOTAL:	**$24,388.33**

Annual Fees for New Subscriptions

Solution	Billing Frequency	Quantity/Unit	Annual Fee
VoteCast Classic Package with Hardware (TouchScreen) (ME)	Annual	1 Each	$9,000.00
		SUBTOTAL:	**$9,000.00**

Remaining Period(s)

Solution(s)	12/1/2019 - 11/30/2020	12/1/2020 - 11/30/2021
Legistar	$8,996.40	$9,446.22
Granicus Encoding Appliance Software (GT)	$1,323.00	$1,389.15
Upgrade to SDI 720p Streaming	$1,322.98	$1,389.13
Granicus Encoding Appliance Hardware (Managed)	$1,323.00	$1,389.15
Meeting Efficiency Suite	$6,615.00	$6,945.75
Open Platform Suite	$0.00	$0.00
Government Transparency Suite	$6,027.37	$6,328.74
VoteCast Classic Package with Hardware (TouchScreen) (ME)	$9,450.00	$9,922.50
SUBTOTAL:	**$35,057.75**	**$36,810.63**

Product Descriptions	
Name	**Description**
Legistar	Legistar is a Software-as-a-Service (SaaS) solution that enables government organizations to automate the entire Legislative process of the clerk's office. By leveraging Legistar, the client will be able to easily manage the entire legislative process from drafting files, through assignment to various departments, to final approval. Legistar includes: • Unlimited user accounts • Unlimited meeting bodies and meeting types • Unlimited data storage and retention • Configuration services for one meeting body\type • One Legistar database • One InSite web portal • Design services for one agenda report template • Design services for one minute's report template
Granicus Encoding Appliance Software (GT)	Granicus Encoding Appliance Software (GT) This includes the LiveManager Software solution where webcasts are started/stopped, agendas amended and indexed, votes and attendance recorded, and minutes created.
Upgrade to SDI 720p Streaming	Upgrade to SDI 720p Streaming (requires Digital encoder and HD feed)
Meeting Efficiency Suite	Meeting Efficiency is a hybrid Software-as-a-Service (SaaS) and Hardware-as-a-Service (HaaS) solution that enables government organizations to simplify the in-meeting management and post-meeting minutes creation processes of the clerk's office. By leveraging this solution, the client will be able to streamline meeting data capture and minutes production, reducing staff efforts and decreasing time to get minutes published. During a meeting, record roll calls, motions, votes, notes, and speakers, all indexed with video. Use the index points to quickly edit minutes, templates to format in Microsoft Word or HTML, and publish online with the click of a button. Meeting Efficiency includes: • Unlimited user accounts • Unlimited meeting bodies • Unlimited storage of minutes documents • Access to one Granicus platform site • Access to the LiveManager software application for recording information during meetings • Access to the Word Add-in software component for minutes formatting in MS Word if desired • One MS Word or HTML minutes template (additional templates can be purchased if needed)
Open Platform Suite	Open Platform is access to MediaManager, upload of archives, ability to post agendas/ documents, and index of archives. These are able to be published and accessible through a searchable viewpage.

Product Descriptions	
Name	**Description**
Government Transparency Suite	Government Transparency are the live in-meeting functions. Streaming of an event, pushing of documents, indexing of event, creation of minutes.
VoteCast Classic Package with Hardware (TouchScreen) (ME)	VoteCast Classic Package with Hardware (TouchScreen) (ME) is the bundle for VoteCast installed on Dell CPUs and ELO Touchscreens that allows elected officials to vote during a meeting. This is a more permanent installation in that the CPUs and Touchscreens are usually mounted or attached to the dais of a meeting room.
VoteCast Disply - Setup and Configuration	Implementation includes: • Access to an implementation consultant until project acceptance • Design service for VoteCast Display template updates • Access to video-based trainings around standard account functions and capabilities *The implementation process takes four to six weeks, on average, depending on the availability of stakeholders.*
VoteCast - Onsite Training	Onsite training session with a Granicus professional services trainer. The client agrees to pay travel expenses for Granicus employees (including but not limited to airfare, lodging and meals) not to exceed an additional two thousand dollars ($2,000.00) per trip and per solution.

Terms and Conditions

- The terms and conditions set forth in the Agreement effective 2/11/2016 are incorporated herein by reference.

- This quote is exclusive of applicable state, local, and federal taxes, which, if any, will be included in the invoice. It is the responsibility of Lake Elsinore, CA to provide applicable exemption certificate(s).

- Any lapse in payment may result in suspension of service and will require the payment of a setup fee to reinstate the subscription.

- If submitting a Purchase Order, please include the following language: All pricing, terms and conditions of quote Q-44000 dated 3/8/2019 are incorporated into this Purchase Order by reference.

- Lake Elsinore, CA is eligible to receive up to five (5) two-day passes to the 2019 Granicus National Summit, valued at $299.00 each. The Granicus National Summit is the premiere user conference for public sector professionals across federal, state, and local government. Attendees will be provided with hands-on training led by Granicus subject matter experts, as well as opportunities to learn and network with peers and leaders in government. *Granicus National Summit Dates: May 14-15, 2019*

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Granicus Video

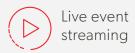## A complete video solution for government

Granicus Video enables organizations to build a content-rich library of live and archived public meeting webcasts and records without hassle, enabling agencies to reach a broader audience and further meet modern transparency demands.

With easy-to-use media management tools, agencies can schedule and broadcast live webcasts while simultaneously recording and archiving the live content to unlimited storage. Agendas can be imported prior to each meeting, allowing for video to be indexed in real-time, which eliminates hours of follow up work after an event has ended. After the meeting, publish a full and integrated public record which links the agenda directly to the video.

Empowered citizens can browse published agendas and supporting documents or save time by performing keyword searches to jump directly to specific topics, making it easier for viewers to find the information they're most interested in. Citizens can also subscribe to agendas or keyword searches to get real-time notifications when new, relevant content becomes available.

Opt in to HD video for an enhanced viewing experience or further enable accessibility and ensure ADA compliance by adding closed-captioning services. Agencies can monitor and analyze public interest through visitor and viewership reports, which break down visitor statistics, including most-popular content, number of views, length of time on site, and more to better understand the viewing audience.

- Live event streaming
- Archive videos with unlimited storage
- Searchable, indexed content
- Publish a complete public record
- Closed captioning add-on for ADA compliance
- Reports to analyze public participation

GRANICUS

Legistar

Customize the entire legislative and agenda management workflow

Reach new levels of automation with a complete legislative solution that manages decisions and automates the workflow of legislative items from introduction to final passage. Extensive configurability sets Legistar apart from the rest with unlimited workflow sequences that can be customized to cater to an unlimited number of users, records and managing bodies. Legistar automates legislation drafting and agenda creation with a built-in, customizable workflow that tracks each item throughout the approval process.

A single piece of legislation can flow through dozens of agendas and drafts before more than a handful of boards until it's agreed upon, all too often getting lost and rewritten in the process. Easily create new documents for meeting agendas in Legistar or Microsoft Word, then digitally organize them to automatically associate the files to the correct workflow.

The program automates agenda creation and meeting execution with tools to streamline minutes, voting, full reporting and publishing to a citizen-facing web portal for boosted transparency. From drafting files, through assignment to various departments, to final approval, Legistar reduces workloads and creates a more efficient method for managing

Eliminate manual workflows

Automate a customizable legislative workflow

Automate agenda material compilation and approval

Integration to manage documents with Microsoft Word

Track progress and generate reports

Unlimited workflow sequences, users and records

Minutes

Modernize and simplify meeting minutes creation

Granicus Minutes reduces labor, and streamlines minutes creation by electronically capturing roll-call, agenda items, speakers, motions, votes, and notes through a simple interface. When a meeting ends, the tool transfers captured content to a minutes document, allowing users to finalize minutes quickly and easily in Microsoft Word.

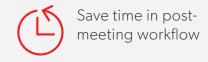With content 75-80% complete at the time the meeting ends, Minutes saves staff countless hours in their post- meeting workflow.

Minutes can also integrate with other Granicus products to further streamline the meeting process. Import agendas directly from agenda management systems, digitally capture vote results with VoteCast, and publish minutes alongside indexed meeting recordings using Granicus Video.

Digitally capture meeting content

Record motions, votes and notes

Save time in post- meeting workflow

Finalize minutes in Microsoft Word

Publish PDF or HTML minutes