



REPORT TO CITY COUNCIL

To: Honorable Mayor and Members of the City Council

From: Grant Yates, City Manager

Prepared By: Remon Habib, Acting City Engineer

Date: February 12, 2019

Subject: Award Agreement for Contractor Services to Hardy & Harper, Inc. for the Annual Asphalt Maintenance Program AMP18 – CIP # Z10002

Recommendation

Approve and Authorize the City Manager to award the agreement for Contractor Services to Hardy & Harper, Inc., for the Annual Asphalt Maintenance Program in an amount not to exceed \$110,000.00 in such final form as approved by the City Attorney.

Background

The City contracts for street repairs through solicitation of bids. The scope of work consists of furnishing all labor, materials, tools, equipment, and incidentals required to do street work. Locations for crack seal & pothole repairs are decided through staff inspections and resident requests. Work orders are used to complete street repairs.

Discussion

Streets are repaired through formal bid contracts. The subject agreements are not exclusive, and the City will hire outside contractors for street work. Each contractor will be paid based on the bid schedule and unit prices received. The asphalt maintenance program tracks the repairs of streets throughout the City. All work orders specify the type and quantity of work. Each work order is unique; therefore, the billing will vary depending on the individual request.

The City received eleven (11) bids from qualified contractors on January 10, 2019.

Staff has reviewed and verified all bids for comparison and Hardy & Harper, Inc., was determined to be the lowest responsive bidder. Bids were submitted based on estimate quantities for the cost analysis only and not a reflection of contract amount. The unit prices received involve the removal and replacement of asphalt. Hardy & Harper, Inc., currently provides similar services to other municipalities. The contractor has a valid license and a review of the contractor's references showed no issues with the quality of their work.

Fiscal Impact

The Annual Asphalt Maintenance Program is included in the Capital Improvement Plan (CIP) budget.

Exhibits

A – Agreement