



REPORT TO CITY COUNCIL

To: Honorable Mayor and Members of the City Council

From: Grant Yates, City Manager

Prepared by: Jason Simpson, Assistant City Manager

Date: August 28, 2018

Subject: Approve the Purchase of Hardware, Software, Encoders and Locks from Accurate Security Pros for the Campground Rehabilitation Project (CIP PROJECT #Z40007)

Recommendations

1. Approve and Authorize the City Manager to sign and issue a purchase order for \$20,618.43 to Accurate Security Pros ("ASP") for the purchase of an integrated RFID locking system and related components for the Community Hall Building.
2. Approve 15% contingency based upon lock and related hardware for quantities.
3. Waive the formal bidding process per Municipal Code Section 3.08.070(G) for purchases from ASP since staff discussed with several different RFID lock integrators and vendors to ensure that the locking system for campground project can be integrated across all business services and security needs to be provided at the campground. Due to rapidly changing technology, staff was looking to automate the security of the campground to a RFID (radio frequency identification device) that would unlock or lock doors (yurts, showers, vintage trailers, buildings) and also allow for cashless transactions, renting boats, and other activities and many vendors talked lacked partners or functionality but Accurate Security Pros has been able to integrate the various options into the product as well as lock down security of site making the location safer and efficient.

Background

As part of the Campground Rehabilitation project, staff is activating the campground site to utilize RFID technology to lock and unlock doors as well as provide an avenue to activate amenities with ease of use with all who stay and play at the campground from a single wristband device. From unlocking a yurt door to buying drinks and food at the concession stand, the wristband can handle it all and lock down all transactions reducing the need for cash and for purchases or activities.

The RFID locking system includes software, licenses, encoders, fobs, proximity cards, portable programming devices, battery packs, Salto cylindrical locksets, mortise locks, outdoor kits, deadbolts, ethernet controllers, wall readers, power supplies, cases, door detection sensors, and supplies.

Fiscal Impact

The locks and related items are funded through the CIP Campground Project.

Wavier of Competitive Bidding Procedures

Pursuant to Section 3.08.070(G) of the Municipal Code, the City Council has the discretion to waive the competitive bidding requirement that would otherwise be utilized for this purchase. The system benefits outlined above and the fact that these products are available, staff recommends that the City Council waive the competitive bidding pursuant to Municipal Code Section 3.08.070(G) and allow the City Manager to contract directly with ASP as outlined in this agenda report.

Attachments:

A – Quote from Vendor