



REPORT TO CITY COUNCIL

TO: Honorable Mayor And Members of the City Council

FROM: Grant Yates, City Manager

PREPARED BY: Brendan Rafferty, Fiscal Officer

DATE: September 11, 2018

SUBJECT: Approval of Community Development Block Grant (CDBG)
Supplemental Agreement 2018-2019 Program Year

Recommendations

Authorize the Mayor to execute the Supplemental Agreement between the County of Riverside and the City of Lake Elsinore for the Use of 2018-2019 Community Development Block Grant Funds.

Background

At its regular scheduled meeting on October 24, 2017, the City Council approved the Community Development Block Grant (CDBG) projects for fiscal year 2018-2019. At that time, the City Council decided to allocate FY 2018-2019 CDBG funds for the following:

- City of Lake Elsinore
- Assistance League of Temecula Valley
- Boys and Girls Club of Southwest Riverside County
- Helping Our People In Elsinore, Inc. (H.O.P.E.)
- Habitat for Humanity Inland Valley
- Vista Community Clinic

Discussion

On August 3, 2018, the City received a "Supplemental Agreement for the Use of 2018-19 Community Development Block Grant Funds" (Agreement).

Executed copies of the Agreement must be returned to the County of Riverside Economic Development Agency (EDA) no later than October 2, 2018 for the Board of Supervisors to approve; after which, a fully executed agreement will be forwarded to the City along with the "authorization to incur costs." When staff receives the authorization, we are then able to release funds to the approved projects with assurance of reimbursement from the County of Riverside to the City of Lake Elsinore.

The City of Lake Elsinore requested \$454,335 for program year 2018-2019; however, EDA notified staff that the total amount this year increased to \$520,731. Out of the \$520,731, twelve percent (12%) is to be used for administrative costs. The remaining \$458, 243 is allocated to public service programs and a capital improvement project.

The approved allocation is as follows:

1.LE.57-17	Street Improvement Project	\$390,093
1.LE.58-17	Vista Community Clinic	\$15,000
1.LE.59-17	Boys & Girls Club of Southwest County	\$10,000
1.LE.60-17	Program Administrative Cost – EDA	\$54,989
0.169-17	Operation School Bell (Assistance League)	\$15,000
0.171-17	Helping People In Need (H.O.P.E.) Pantry Program	\$18,150
0.179-17	Critical Home Maintenance & Repair Program (Habitat for Humanity)	\$10,000
Total		\$458,243

Fiscal Impact

There is no fiscal impact to the 2018-2019 General Fund. Projects are paid through the CDBG reimbursement process once the “authorization to incur costs” has been issued by the County of Riverside.

Exhibits:

A - Supplemental Agreement for the Use of 2018-2019 CDBG Funds