



REPORT TO CITY COUNCIL

To: Honorable Mayor and Members of the City Council

From: Grant Yates, City Manager

Prepared by: Audrey Young, Management Analyst

Date: July 10, 2018

Subject: Active Transportation Plan

Recommendation

Authorize the City Manager to execute the Professional Services Agreement with Chen Ryan and Associates to prepare an Active Transportation Plan / Regional Commuter Based Access Plan.

Background

The City of Lake Elsinore is one of the fastest growing California cities with 2% annual growth. While the City's Healthy LE initiative offers programs to promote a healthy lifestyle, it has limited pedestrian and bicycle amenities to allow this healthy lifestyle to be practiced. The City recognizes the need for a comprehensive Active Transportation Plan / Regional Commuter Based Access Plan (ATP) that would prioritize bikeway and pedestrian improvements based on criteria such as: regional and local connectivity, safe routes to school, ten-minute neighborhoods, recreation amenities, and recommendations for smart infill growth with accompanying ATP improvements. The City Council approved \$100,000 towards the development of an ATP in the Capital Improvement Plan (CIP), demonstrating the importance of active transportation facility planning.

In 2017, the City staff applied and the City was awarded a Caltrans Sustainable Transportation Planning Sustainable Communities Grant in the amount of \$175,000 for the preparation of an ATP.

Discussion

The ATP will include the planning of a complete network of non-motorized facilities that connect existing and future activity centers, recreation facilities, transit stations, residential neighborhoods, employment centers, as well as civic and retail hubs. In addition, the ATP will address safe routes to schools and first and last mile challenges. The project scope includes public outreach, the development of a cohesive active transportation network, project sheets with cost estimates, conceptual layouts (including plan view and cross section views), as well as a prioritized project list with implementation strategies, 3D renderings, and funding sources. By developing this ATP, the City will substantially increase opportunities for additional grant funding for the implementation of related projects.

In 2018, in partnership with Caltrans, City staff solicited for proposals to prepare the ATP. Three proposals were submitted, and all three consultant teams were interviewed. Teams were evaluated based on the firm's experience, the project team's experience, proposed project approach, and proposed budget. Based on this thorough analysis, the City has selected Chen Ryan Associates with the partnership support of Placeworks. Chen Ryan Associates is a transportation planning and engineering firm with an extensive portfolio of active transportation network related projects throughout Southern California in a variety of communities. Chen Ryan Associates brings a significant amount of expertise and new innovative technological considerations to planning efforts. Chen Ryan Associates will be supported by Placeworks, a well renowned comprehensive planning, urban design, landscape architecture, environmental review, community outreach and Geographic Information System (GIS) firm. Placeworks will assist with the proposed ATP by providing the community outreach efforts and design rendering support. The team has already demonstrated well rounded analysis of our community and is poised with unique solutions to address many of the challenges our community faces when it comes to right of way infrastructure constraints, recreational/destination related needs, and addressing the desires of our diverse community make-up.

City staff hereby recommends the approval of the Professional Services Agreement with Chen Ryan Associates to prepare the ATP, authorizing the City Manager or the Assistant City Manager of the City of Lake Elsinore, to enter into a Professional Services Agreement with Chen Ryan Associates regarding the ATP. With your approval, the agreement will be executed, and the project will begin immediately in accordance with the timelines provided in Exhibit B Proposal, and the ATP would be ready for review and approval in Fall 2019.

Fiscal Impact

The Professional Services Agreement shall not exceed one hundred eighty-eight thousand and three hundred dollars (\$188,300). The City has committed up to \$245,000 towards the total project cost via the CIP Budget. The City has been awarded the CALTRANS Sustainable Transportation Planning Grant in the amount of \$175,000, which will be reimbursed to the City upon expenditure of CIP funds. The City's grant contribution commitment is approximately 28.57% towards the total project cost. Based this agreement, ultimately, the City's non-reimbursable responsibility shall not exceed \$54,000. The remaining amount in the City's CIP budget for this project shall be utilized for recreation-oriented trail planning efforts (that are related to this project, but not included in the fundable components of the grant) as well as for successor priority project implementation grant funding leverage.

Exhibits

- A - Agreement
- B - Proposal