

**CITY OF LAKE ELSINORE, CALIFORNIA
SCHEDULE OF AUTHORIZED POSITIONS
ANNUAL OPERATING BUDGET - FY2018-19**

	AUTHORIZED FY2017-18	CHANGES	AUTHORIZED FY2018-19	MONTHLY LOW RANGE	MONTHLY HIGH RANGE
<u>CITY COUNCIL</u>					
Council Member	5.00	-	5.00	\$ 620.00	\$ 620.00
<u>CITY TREASURER</u>					
City Treasurer	1.00	-	1.00	\$ -	\$ -
<u>CITY CLERK</u>					
City Clerk	1.00	-	1.00	\$ 10,328.28	\$ 13,840.88
Deputy City Clerk	1.00	-	1.00	\$ 4,448.79	\$ 5,961.81
Office Specialist III	-	1.00	1.00	\$ 3,664.50	\$ 4,676.93
Office Specialist II	1.00	(1.00)	-	\$ 2,834.25	\$ 3,617.30
Total	3.00	-	3.00		
<u>CITY MANAGER</u>					
City Manager	1.00	-	1.00	\$ 18,749.99	\$ 20,416.67
Assistant City Manager	0.50	-	0.50	\$ 14,499.89	\$ 19,431.23
Executive Assistant II	1.00	-	1.00	\$ 5,116.12	\$ 6,856.08
Assistant To The City Manager	-	1.00	1.00	\$ 8,803.13	\$ 11,797.03
Senior Management Analyst	1.00	(1.00)	-	\$ 6,952.74	\$ 9,317.34
Total	3.50	-	3.50		
<u>ADMINISTRATIVE SERVICES</u>					
FINANCE					
Assistant City Manager	0.50	-	0.50	\$ 14,499.89	\$ 19,431.23
Assistant Administrative Services Director	-	0.33	0.33	\$ 9,635.26	\$ 12,912.17
Finance Manager	0.33	(0.33)	-	\$ 8,942.25	\$ 11,983.47
Finance Administrator	1.00	-	1.00	\$ 7,714.01	\$ 10,337.51
Fiscal Officer	1.00	-	1.00	\$ 7,143.04	\$ 9,572.35
Executive Assistant I	1.00	-	1.00	\$ 4,448.79	\$ 5,961.81
Accountant I	2.00	-	2.00	\$ 4,606.95	\$ 5,879.76
Account Specialist II	2.00	-	2.00	\$ 3,513.11	\$ 4,483.71
Total	7.83	-	7.83		
HUMAN RESOURCES					
Assistant Administrative Services Director	-	0.33	0.33	\$ 9,635.26	\$ 12,912.17
Finance Manager	0.33	(0.33)	-	\$ 8,942.25	\$ 11,983.47
Human Resources Analyst	1.00	-	1.00	\$ 5,286.54	\$ 7,084.46
Human Resources Specialist	1.00	-	1.00	\$ 4,448.79	\$ 5,961.81
Total	2.33	-	2.33		
<u>COMMUNITY DEVELOPMENT</u>					
PLANNING COMMISSION					
Planning Commissioner - PT	5.00	-	5.00	\$ 300.00	\$ 300.00
PLANNING & ZONING					
Director of Community Development	0.40	-	0.40	\$ 10,328.28	\$ 13,840.88
Assistant Community Development Director	-	1.00	1.00	\$ 9,635.26	\$ 12,912.17
Planning Manager	1.00	-	1.00	\$ 8,942.25	\$ 11,983.47
Principal Planner	1.00	(1.00)	-	\$ 7,143.04	\$ 9,572.35
Project Analyst - PT	1.00	(1.00)	-	\$25/hour	\$55/hour
Senior Planner	1.00	-	1.00	\$ 6,762.41	\$ 8,630.74
Associate Planner (Unfunded)	1.00	-	1.00	\$ 5,622.27	\$ 7,175.60
Community Development Technician	1.00	1.00	2.00	\$ 4,178.64	\$ 5,333.12
Office Specialist III	1.00	-	1.00	\$ 3,664.50	\$ 4,676.93
Total	7.40	-	7.40		

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BUILDING & SAFETY					
Director of Community Development	0.50	-	0.50	\$ 10,328.28	\$ 13,840.88
Building & Safety Manager	1.00	-	1.00	\$ 8,942.25	\$ 11,983.47
Senior Building Inspector	-	1.00	1.00	\$ 5,875.29	\$ 7,498.53
Building Inspector	2.00	(1.00)	1.00	\$ 4,700.39	\$ 5,999.02
Building Inspector - PT	1.00		1.00	\$ 4,677.00	\$ 5,969.17
Senior Community Development Technician	1.00	-	1.00	\$ 5,286.53	\$ 6,747.10
Community Development Technician	1.00	-	1.00	\$ 4,178.64	\$ 5,333.12
Office Specialist III	1.00	-	1.00	\$ 3,664.50	\$ 4,676.93
Total	7.50	-	7.50		
CODE ENFORCEMENT					
Director of Community Development	0.05	-	0.05	\$ 10,328.28	\$ 13,840.88
Code Enforcement Administrator	1.00	-	1.00	\$ 7,714.01	\$ 10,337.51
Code Enforcement Officer II (1 Unfunded)	2.00	-	2.00	\$ 4,674.01	\$ 5,965.35
Code Enforcement Officer I	3.00	-	3.00	\$ 4,035.05	\$ 5,149.86
Community Development Technician II	1.00	-	1.00	\$ 4,700.39	\$ 5,999.02
Total	7.05	-	7.05		
ECONOMIC DEVELOPMENT					
Director of Community Development	0.05	-	0.05	\$ 10,328.28	\$ 13,840.88
GRAFFITI					
Graffiti Technician	1.00	(1.00)	-	\$ 3,387.75	\$ 4,323.72
PUBLIC SERVICES					
PUBLIC SAFETY ADVISORY COMMISSION					
PSAC Commissioner - PT	-	5.00	5.00	\$ 100.00	\$ 100.00
ENGINEERING					
City Engineer	1.00	-	1.00	\$ 10,328.28	\$ 13,840.88
Senior Civil Engineer	2.00	-	2.00	\$ 7,143.04	\$ 9,572.35
Engineering Inspector	2.00	-	2.00	\$ 5,905.88	\$ 7,537.56
Senior Engineer Technician	3.00	-	3.00	\$ 5,286.53	\$ 6,747.10
Office Specialist I - PT	1.00		1.00	\$ 2,820.15	\$ 3,599.31
Total	9.00	-	9.00		
PUBLIC WORKS ADMINISTRATION					
General Services Manager	1.00	-	1.00	\$ 8,942.25	\$ 11,983.47
Public Works Superintendent	1.00	-	1.00	\$ 8,346.34	\$ 11,184.90
Public Works Supervisor	1.00	-	1.00	\$ 5,622.27	\$ 7,175.60
Administrative Assistant	1.00	-	1.00	\$ 4,178.64	\$ 5,333.12
Office Specialist III	1.00	-	1.00	\$ 3,664.50	\$ 4,676.93
Equipment Operator	1.00	-	1.00	\$ 4,178.64	\$ 5,333.12
Maintenance Worker II	1.00	-	1.00	\$ 3,734.99	\$ 4,766.90
Maintenance Worker I (1 Unfunded)	6.00	-	6.00	\$ 3,261.07	\$ 4,162.04
Total	13.00	-	13.00		
PARKS MAINTENANCE					
Public Works Supervisor	-	1.00	1.00	\$ 5,622.27	\$ 7,175.60
Senior Lead Worker	1.00	(1.00)	-	\$ 5,051.12	\$ 6,446.65
Equipment Operator	1.00	-	1.00	\$ 4,178.64	\$ 5,333.12
Maintenance Worker II	3.00	-	3.00	\$ 3,734.99	\$ 4,766.90
Maintenance Worker I (1 Unfunded)	4.00	-	4.00	\$ 3,261.07	\$ 4,162.04
Total	9.00	-	9.00		

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<u>LAKE SERVICES</u>					
LAKE MAINTENANCE					
Maintenance Worker II	1.00	-	1.00	\$ 3,734.99	\$ 4,766.90
Maintenance Worker I	1.00	-	1.00	\$ 3,261.07	\$ 4,162.04
Total	2.00	-	2.00		
<u>COMMUNITY SERVICES</u>					
ADMINISTRATION					
Director of Community Services	1.00	-	1.00	\$ 10,328.28	\$ 13,840.88
Management Analyst	1.00	-	1.00	\$ 6,045.87	\$ 8,102.04
Volunteer Coordinator - PT	1.00	-	1.00	\$ 2,598.75	\$ 3,316.74
Office Specialist III	1.00	-	1.00	\$ 3,664.50	\$ 4,676.93
Total	4.00	-	4.00		
RECREATION					
Recreation Supervisor	1.00	-	1.00	\$ 5,622.27	\$ 7,175.60
Special Events Coordinator	1.00	-	1.00	\$ 4,448.79	\$ 5,677.91
Recreation Specialist - PT	2.00	1.00	3.00	\$ 2,293.20	\$ 2,926.77
Water Safety Instructor - PT	10.00	-	10.00	\$ 2,293.20	\$ 2,926.77
Recreation Leader - PT	5.00	(1.00)	4.00	\$ 2,184.00	\$ 2,787.40
Recreation Aide - PT (3 Unfunded)	11.00	-	11.00	\$ 2,080.00	\$ 2,654.67
Total	30.00	-	30.00		
SENIOR CENTER					
Community Services Coordinator	1.00	-	1.00	\$ 4,448.79	\$ 5,999.02
Recreation Specialist - PT	1.00	1.00	2.00	\$ 2,293.20	\$ 2,926.77
Recreation Leader - PT	1.00	-	1.00	\$ 2,184.00	\$ 2,787.40
Recreation Aide - PT	1.00	-	1.00	\$ 2,080.00	\$ 2,654.67
Total	4.00	1.00	5.00		
CAMPGROUND					
Custodian	-	1.00	1.00	\$ 2,834.25	\$ 3,617.30
Recreation Leader - PT	1.00	(1.00)	-	\$ 2,184.00	\$ 2,787.40
Total	1.00	-	1.00		

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INTERNAL SERVICES FUNDS (ISF)					
RISK					
Assistant Administrative Services Director	-	0.34	0.34	\$ 9,635.26	\$ 12,912.17
Finance Manager	0.34	(0.34)	-	\$ 8,942.25	\$ 11,983.47
Total	0.34	-	0.34		
INFORMATION TECHNOLOGY					
Information Technology Manager	1.00	-	1.00	\$ 8,942.25	\$ 11,983.47
Business Process Analyst	1.00	-	1.00	\$ 6,952.74	\$ 9,317.34
Information Technology Analyst	1.00	-	1.00	\$ 6,952.74	\$ 9,317.34
Information Technician I	1.00	-	1.00	\$ 4,178.64	\$ 5,333.12
Total	4.00	-	4.00		
FLEET					
Chief Mechanic	1.00	-	1.00	\$ 5,622.27	\$ 7,175.60
Mechanic	1.00	-	1.00	\$ 3,734.99	\$ 4,766.90
Total	2.00	-	2.00		
FACILITY MAINTENANCE					
Maintenance Worker II	1.00	-	1.00	\$ 3,734.99	\$ 4,766.90
Custodian <i>(Unfunded)</i>	-	1.00	1.00	\$ 2,834.25	\$ 3,617.30
Total	1.00	1.00	2.00		
General Fund & ISF Funds Total	130.00	6.00	136.00		