

RESOLUTION NO. 2018-____
RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE ELSINORE,
CALIFORNIA, ADOPTING THE FY 2018-19 ANNUAL OPERATING BUDGET AND
ESTABLISHING THE CONTROLS ON CHANGES IN THE APPROPRIATIONS

WHEREAS, the City Council (Council) has a policy of adopting an annual Operating Budget (Budget) to plan expenditures and to match anticipated revenues available in various City accounts in order to make the most efficient use of the city's limited resources for each fiscal year; and,

WHEREAS, the City of Lake Elsinore Municipal Code (LEMC) Section 3.04.010 defines the fiscal year for the City of Lake Elsinore (City) as extending from July 1st of each year to and including June 30th of the following year.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKE ELSINORE DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. The City Budget is hereby approved and adopted for the 2018 -19 fiscal year and as amended herein for the 2017-18 fiscal year as attached per Exhibit A to this Resolution.

Section 2. A copy of the City Budget hereby adopted and certified by the City Clerk shall be filed with the City Manager or a designated representative, and a further copy so certified shall be placed and shall remain on file in the Office of the City Clerk where it shall be available for inspection. Copies of the certified budgets shall be made available for the use of departments, offices and agencies of the City.

Section 3. That the following controls are hereby placed on the use and transfer of budget appropriations:

- (a) No expenditure of funds shall be made unless there is an unencumbered appropriation available to cover the expenditure.
- (b) The Department Director may prepare a transfer of appropriations within departmental budget accounts, with the approval of the City Manager.
- (c) The Council must authorize transfers (appropriations) of funds from the Unreserved Fund Balance and transfers between departmental budget accounts.
- (d) The Council must authorize any changes to the Schedule of Authorized Positions. The City Manager may authorize the hiring of temporary or part-time staff as necessary within the limits imposed by the controls listed above.
- (e) The City Manager may approve change orders on Public Works contracts approved by the Council in amounts up to project contingency established by the Council.
- (f) Outstanding encumbrances shown on the City books at June 30, 2018, that are approved by the City Manager, are hereby appropriated for such contracts or obligations for FY2018-19.
- (g) The City Budget is hereby approved.

Section 4. This Resolution shall take effect from and after the date of its passage and adoption.

Passed and Approved on this 12th day of June 2018.

Natasha Johnson
Mayor

Attest:

Susan M. Domen, MMC
City Clerk

STATE OF CALIFORNIA)
COUNTY OF RIVERSIDE) ss.
CITY OF LAKE ELSINORE)

I, SUSAN M. DOMEN, MMC, City Clerk of the City of Lake Elsinore, California, do hereby certify that Resolution No. 2018-____ was adopted by the City Council of the City of Lake Elsinore, California, at the regular meeting of June 12, 2018, and that the same was adopted by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Susan M. Domen, MMC
City Clerk