



## **REPORT TO CITY COUNCIL**

**To: Honorable Mayor and Members of the City Council**

**From: Grant Yates, City Manager**

**Prepared by: Jason Simpson, Assistant City Manager**

**Date: March 13, 2018**

**Subject: On-call and Minor Construction Contractor Services Agreement with Millennium Alarm Systems**

### **Recommendations**

1. Approve and authorize the City Manager to execute an agreement with Millennium Alarm Systems in the amount of \$200,000.00, in such final form as approved by the City Attorney.
2. Authorize the City Manager to execute change orders not to exceed the 10% contingency amount of \$20,000.00 for additional on-call and minor construction work as needed.

### **Background**

Staff initiated a Request for Proposal (RFP) on January 17, 2018 for on-call and minor construction contractor services and received six responses. Millennium Alarm Systems responded providing the required information and following an interview process was selected as one of the on-call and minor construction contractors. This is the third time in three years the RFP process for on-call and minor construction services has been completed by the City and the first time Millennium Alarm Systems submitted a proposal to the City. Millennium Alarm Systems has provided essential contractor services in accordance with the agreement scope of work tailored to specialized security, surveillance, networking, complete facility security and Wi-Fi networking systems and cabling infrastructure. All of these services have been and will continue to be in high demand by the City.

### **Discussion**

Through the course of this year multiple projects have been completed by Millennium Alarm Systems. Many of these projects have been urgent requirements affecting City operational efforts and continued City-wide services. Every assigned work effort has been proposed in writing, reviewed and negotiated by City Staff and approved for execution. This work effort has included a wide range of City requirements, time sensitive and urgent City operational and security and networking demands representative of the work below:

- Security Camera Purchase, Installation and Maintenance

- Cabling of Communication Systems
- Control Systems and Servers
- Alarm Systems
- Software Systems
- System Maintenance and Software Modification

This Agreement is needed to ensure the continued on-call and minor construction contractor support is in place for immediate operational demands and minor construction projects. The sustainment of these essential general requirements provided a City-wide far reaching rehabilitation and immediate maintenance augmentation of City services.

Following the approval of this agenda item work and execution of the attached agreement services will be immediately available to the City, Staff has reviewed and verified the contractor has a valid license and a review of the contractor's references and General and Auto Liability Insurances and Workers' Compensation Insurance are in place naming the City as additional insured.

#### **Fiscal Impact**

Funds are budgeted in the Fiscal Year 2017/18 Capital Improvement Budget or operating budget for repairs, as applicable.

#### **Exhibits**

A - Agreement

B - Proposal