



REPORT TO CITY COUNCIL

To: Honorable Mayor and Members of the City Council

From: Grant Yates, City Manager

Prepared by: Jason Simpson, Assistant City Manager

Date: March 13, 2018

Subject: On-call and Minor Construction Contractor Services Agreement with Maples and Associates

Recommendations

1. Approve and authorize the City Manager to execute an Agreement with Maples and Associates in the amount of \$150,000.00 in such final form as approved by the City Attorney.
2. Authorize the City Manager to execute change orders not to exceed the 10% contingency amount of \$15,000.00 for additional on-call and minor construction work as needed.

Background

Staff initiated a Request for Proposal (RFP) on January 17, 2018 for on-call and minor construction contractor services and received six responses. Maples and Associates responded providing the required information and following an interview process was selected as one of the on-call and minor construction contractors. This is the third time in three years the RFP process for on-call and minor construction services has been completed by the City. Each of the last three years, Maples and Associates submitted a similar proposal to the City and was awarded an on-call and minor construction services agreement. This agreement was renewed and as an on-call minor construction services contractor, Maples and Associates has provided essential contractor services in accordance with the agreement scope of work which includes but is not limit to the below maintenance/minor construction and repair trade areas commonly utilized by the City:

Minor Construction and Repair
Plumbing
Concrete and Masonry
Painting
Dry Wall
Irrigation Repair

Carpentry
Electrical
HVAC
Roofing
Finish Wood Working
Sheet Metal

Discussion

Through the course of this year multiple projects have been completed by Maples and Associates. Many of these projects have been urgent requirements effecting City operational efforts and continued City-wide services. Every assigned work effort has been proposed in writing, reviewed and negotiated by City Staff and approved for execution. This work effort has included a wide range of City requirements, time sensitive and urgent City operational demands representative of the work below:

- Urgent Facility Repairs
- Senior Center Minor Construction
- Yarbrough Park Minor Construction
- Rosetta Canyon Sports Park Minor Construction and Repairs
- Marina Emergency Repairs
- City Hall Emergency Repairs
- Diamond Stadium Repairs and Minor Construction
- City Park Minor Construction.

This Agreement is needed to ensure the continued on-call and minor construction contractor support is in place for immediate operational demands and minor construction projects. The sustainment of these essential general requirements provided a City-wide far reaching rehabilitation and immediate maintenance augmentation of City services.

Following the approval of this agenda item work and execution of the attached Agreement services will be immediately available to the City, Staff has reviewed and verified the contractor has a valid license and a review of the contractor's references and General and Auto Liability Insurances and Workers' Compensation Insurance are in place naming the City as additional insured.

Fiscal Impact

Funds are budgeted in the Fiscal Year 2017/18 Capital Improvement Budget or operating budget for repairs, as applicable.

Exhibits

A-Agreement

B-Proposal