



## **REPORT TO CITY COUNCIL**

**To: Honorable Mayor and Members of the City Council**

**From: Grant Yates, City Manager**

**Prepared by: Jason Simpson, Assistant City Manager**

**Date: February 27, 2018**

**Subject: Agreement with Andy's Glass & Window Company for the Purchase and Installation of Doors, Windows, & Curtain Wall of Glass for the Community Hall at the RV Resort Rehabilitation Project (CIP PROJECT #Z40007).**

### **Recommendations**

1. Award, approve and authorize the City Manager to execute an Agreement to Andy's Glass & Window Company for the purchase and installation of Doors, Windows, & Curtain Wall of Glass for the Community Hall at the RV Resort Rehabilitation Project (CIP PROJECT #Z40007), in the not to exceed amount of \$137,232.00 with Andy's Glass in the form attached and in such final form as approved by the City Attorney.
2. Authorize the City Manager to execute change orders not to exceed a 10% contingency amount of \$13,723.00 for installation uncertainties and adjustments.

### **Background**

Bid documents were prepared and the project was advertised in accordance with the requirements set forth in the California Public Contract Code. On December 15, 2017, the City posted on PlanetBids the notice inviting bids for the Doors, Windows, & Curtain Wall of Glass for the Community Hall at the RV Resort Rehabilitation Project (CIP PROJECT #Z40007).

The deadline for the notice inviting bid was January 10, 2018. Unfortunately, no bids were received by the City for this notice inviting bid and construction scheduling did not provide for a re-advertisement. In order to avert construction delays on these long lead-time items, staff and the City's Architect took immediate action to entertain discussion with reputable local door and glass companies for purchase and installation proposals. Andy's Glass was able to propose a completion of the entire scope of work for the doors, windows and curtain wall of glass as specified in the architectural plans. The proposed amount for these items is within the anticipated architectural estimate and the quality of the components meets and in some instances exceeds the design criteria.

Purchase and Installation of Doors, Windows, & Curtain Wall of Glass (Community Hall) at the RV Resort Rehabilitation Project.

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## **Discussion**

The overall essentials in this scope of work are summarized below as general requirements:

### **General Requirements**

- Purchase & Installation of Windows
- Purchase & Installation Doors
- Purchase & Installation Curtain Wall of Glass
- Insulation and Weather Proofing at time of Installation
- Complete Glassing Protection During Construction and Removal upon Construction Completion

Following the approval of this agenda item the purchase of the doors, windows, & curtain wall of glass will be made. The procurement lead-time is estimated at 8 to 9 weeks. The installation will begin immediately upon delivery to the project site. Staff has reviewed and verified the contractor has a valid license and has provided sufficient references.

## **Fiscal Impact**

The Purchase and Installation of Doors, Windows, & Curtain Wall of Glass for the Community Hall at the RV Resort Rehabilitation Project (CIP PROJECT #Z40007) is included in the Fiscal Year 17/18 – 21/22 Capital Improvement Plan (CIP) budget

## **Exhibits**

A: Agreement

B: Andy's Glass & Window Company Proposal Dated 2/5/2018