



REPORT TO CITY COUNCIL

To: Honorable Mayor and Members of the City Council

From: Grant Yates, City Manager

Prepared by: Jason Simpson, Director of Administrative Services

Date: March 28, 2017

Subject: On-Call and Minor Construction Contractor Services Agreement with Endresen Development, LLC

Recommendations

1. Approve the on-call minor construction Contractor Services Agreement between Endresen Development, LLC and the City of Lake Elsinore in the amount of \$250,000.00 in the form attached and in such final form as approved by the City Attorney.
2. Authorize the City Manager to execute change orders not to exceed the 10% contingency amount of \$25,000.00 for additional on-call and minor construction work as needed.

Background

Staff issued a Request for Proposal (RFP) on February 27, 2017, for on-call and minor construction contractor services. Endresen Development, LLC responded providing the required information and following an interview process was selected as one of two on-call and minor construction contractors. This is the second time in two years the RFP process for on-call and minor construction services has been completed by the City. In March 2015, Endresen Development, LLC submitted a similar proposal to the City and was awarded an on-call and minor construction services agreement. This agreement was renewed in 2016 and as an on-call minor construction services contractor, Endresen Development, LLC has provided essential contractor services in accordance with the agreement scope of work which includes but is not limit to the below maintenance/minor construction and repair trade areas commonly utilized by the City:

Minor Construction and Repair
Plumbing
Concrete and Masonry
Painting
Dry Wall
Irrigation Repair

Carpentry
Electrical
HVAC
Roofing
Finish Wood Working
Sheet Metal

Discussion

Through the course of this year multiple projects have been completed by Endresen Development, LLC. Many of these projects have been urgent requirements effecting City operational efforts and continued City wide services. Every assigned work effort has been proposed in writing, reviewed and negotiated by City Staff and approved for execution. This work effort has included a wide range of City requirements, time sensitive and urgent City operational demands representative of the work below:

- Urgent Facility Roof Repairs
- City Park Minor Construction
- Yarbrough Park Minor Construction
- Rosetta Canyon Sports Park Minor Construction
- Lake Emergency Repairs
- City Hall Emergency Repairs
- Diamond Stadium Repairs and Minor Construction

This agreement is needed to ensure the continued on-call and minor construction contractor support is in place for immediate operational demands and minor construction projects. The sustainment of these essential general requirements provided a City-wide far reaching rehabilitation and immediate maintenance augmentation of City services.

Following the approval of this agenda item work and execution of the attached agreement services will be immediately available to the City, Staff has reviewed and verified the contractor has a valid license and a review of the contractor's references and General and Auto Liability Insurances and Workers' Compensation Insurance are in place naming the City as additional insured.

Fiscal Impact

Funds are budgeted in the Fiscal Year 2016-17 Capital Improvement Plan Budget.

Exhibits

A – On-Call & Minor Construction Agreement