



REPORT TO CITY COUNCIL

To: Honorable Mayor and Members of the City Council

From: Grant Yates, City Manager

Prepared by: Jason Simpson, Director of Administrative Services

Date: March 28, 2017

Subject: Purchase and Delivery of Two Pacific Yurts (24' and 30' Yurt) from Pacific Yurts Inc. for the RV Resort Rehabilitation Project (CIP Project #Z40007)

Recommendations

Authorize the City Manager to execute a Purchase Order in the amount of \$32,441.00.

Background

Staff has experimented with the small purchase of Yurts from Pacific Yurts and Rainier Yurts in an effort to determine the most compatible and superior yurts for use at the RV Resort Rehabilitation Camp Ground Project. Following the installation of the Pacific Yurts and advice of the City's installation contractor it is determined the Pacific Yurt product is superior in quality durability and configuration for the intended use at the RV Resort Camp Ground. Staff has negotiated a \$2,404.00 discount from the standard purchase price for the 24' and 30' Pacific Yurts.

Discussion

Following the complete assembly of the 16' foot yurts we have experienced the design, installation and product variances to test the true quality and strength of the Pacific Yurt. The Pacific Yurt is professionally engineered to meet strict Uniform Building Code and structural standards. The craftsmanship, quality of materials and engineering for strength, durability, and long-term value is a significant consideration in this purchase. At this time two 16' Pacific Yurts have been installed and the overall quality characteristics are superb. This purchase of a 24' and 30' yurt will complete the initial yurt purchase and installation. These larger yurts will provide a group camping experience by accommodating groups from 10 to 15 campers. The fabrication and delivery of these two yurts is anticipated by the early part of July with the installation taking place immediately thereafter.

Fiscal Impact

RV Resort Rehabilitation Project (CIP Project #Z40007) is included in the Fiscal Year 16/17 – 21/22 Capital Improvement Plan (CIP) budget

Exhibits

A: Pacific Yurts Inc. Price and Quantity Quote (dated March 9, 2017)