



## **REPORT TO CITY COUNCIL**

**To:** Honorable Mayor and Members of the City Council  
**From:** Candice Alvarez, MMC, City Clerk  
**Date:** June 14, 2022  
**Subject:** Updates to Council Policy No. 200-1 Regarding City Council Meeting Rules and Procedures

### **Recommendation**

Adopt a revised Council Policy No. 200-1 regarding City Council Meeting Rules and Procedures.

### **Background**

The City Council established Council Policy No. 200-1 regarding City Council Meeting Rules and Procedures on May 27, 1986 by Resolution No. 86-33. The Policy was subsequently amended by Minute Action on April 24, 2001 to modify the order of the agenda for Regular City Council Meetings, and on September 12, 2006 by Resolution No. 2006-152.

### **Discussion:**

Government Code Section 53232.3(d) requires that members of a legislative body provide brief reports on meetings attended at the expense of the local agency at the next regular meeting of the legislative body. This reporting requirement was originally identified in City Council Policy No. 200-1 as "Committee Reports." Staff is proposing to revise the "City Council Comments" portion of the Agenda to add "/Reports on Meetings Attended" and to update the Policy accordingly. Additionally, staff is proposing minor edits to improve and clarify the flow of City Council meetings and Public Hearing procedures.

### **Fiscal Impact:**

No expected fiscal impacts.

### **Exhibits:**

A – Redlined Council Policy No. 200-1