



# City of Lake Elsinore

Cultural Center  
183 N. Main Street  
Lake Elsinore, CA 92530

## Regular Meeting Agenda - Final City Council / Successor Agency

*Timothy J. Sheridan, Mayor*  
*Natasha Johnson, Mayor Pro Tem*  
*Robert E. Magee, Council Member*  
*Brian Tisdale, Council Member*  
*Steve Manos, Council Member*  
*Jason Simpson, City Manager*

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Tuesday, June 28, 2022

7:00 PM

Cultural Center

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**CLOSED SESSION at 5:00 PM**

**PUBLIC SESSION at 7:00 PM**

### **CORONAVIRUS DISEASE (COVID-19) ADVISORY**

To protect our constituents, City officials and City staff, the City follows CDC, the California Department of Health Services' and the County of Riverside Public Health Officer guidance for the Control of COVID-19. Additional information regarding COVID-19 is available on the City's website at [www.lake-elsinore.org](http://www.lake-elsinore.org).

The June 28, 2022 Regular Meeting will be conducted in person. Remote participation by the public and other interested persons will also be available in the following ways:

- 1) Cable T.V. Broadcast on Spectrum Channel 29 and Frontier Channel 31.
- 2) Livestream online at <https://lake-elsinore.legistar.com/Calendar.aspx>.
- 3) To call into the meeting and provide public comment via Zoom, register by clicking the following link before 5:00 p.m. on the day of the meeting:  
  
<https://us02web.zoom.us/j/86537585055>
- 4) Email public comments to [calvarez@lake-elsinore.org](mailto:calvarez@lake-elsinore.org) before the meeting. Comments received prior to 4:00 p.m. on the day of the meeting will be transmitted to the City Council Members.

The City of Lake Elsinore appreciates your attendance. Citizens' interest provides the City Council and Agency with valuable information regarding issues of the community.

Meetings are held on the 2nd and 4th Tuesday of every month. The agenda is posted 72 hours prior to each meeting outside of City Hall. The agenda and related reports are also available on the City's website at [www.Lake-Elsinore.org](http://www.Lake-Elsinore.org). Any writings distributed to the City Council within 72 hours of the meeting will be made available to the public at the time it is distributed to the City Council.

In compliance with the Americans with Disabilities Act, any person with a disability who requires a modification or accommodation in order to participate in a meeting should contact the City Clerk's Department at (951) 674-3124 Ext. 269, at least 48 hours before the meeting to make reasonable arrangements to ensure accessibility.

### **CITY VISION STATEMENT**

The City of Lake Elsinore will be the ultimate lake destination where all can live, work and play, build futures and fulfill dreams.

**CALL TO ORDER 5:00 P.M.**

*The Regular Meeting of the City Council will be called to order.*

**ROLL CALL****PUBLIC COMMENTS****CITY COUNCIL CLOSED SESSION****A. PUBLIC EMPLOYMENT (Gov't Code Section 54957(b))**

Title: Community Development Director

**RECESS**

*The City Council will recess to Closed Session.*

**RECONVENE / CALL TO ORDER - 7:00 P.M.**

*The Regular Meeting of the City Council will reconvene and the Regular Meeting of the Successor Agency will be called to order.*

**PLEDGE OF ALLEGIANCE****INVOCATION – MOMENT OF SILENCE****ROLL CALL****CLOSED SESSION REPORT****PRESENTATIONS / CEREMONIALS**

- 1) **Certificate of Appreciation for Support of Juneteenth Jubilee Celebration**
- 2) **Reality Rally Recap**
- 3) **Parks and Recreation Month**

Present a Proclamation declaring July 2022 as "Parks and Recreation Month" in the City of Lake Elsinore.

**Attachments:**      [2022 Parks and Recreation Month](#)

**PUBLIC COMMENTS – NON-AGENDIZED ITEMS – 1 MINUTE**

*(Please read & complete a Request to Address the City Council/Successor Agency form prior to the start of the meeting and turn it in to the City Clerk/Clerk. The Mayor/Chair or City Clerk/Clerk will call on you to speak.)*

**CITY COUNCIL CONSENT CALENDAR**

*(All matters on the Consent Calendar are approved in one motion, unless a Council Member or any member of the public requests separate action on a specific item.)*

**4) Minutes of the Regular City Council Meeting of June 14, 2022**

Approve the Minutes.

**Attachments:** [06-14-2022 Draft Minutes](#)

**5) CC Warrant List Dated May 27, 2022 to June 02, 2022**

Receive and file.

**Attachments:** [CC Warrant List - SR](#)  
[CC Warrant List - Exhibit A - Summary](#)  
[CC Warrant List - Exhibit B - Listing](#)

**6) CC Warrant List Dated June 03, 2022 to June 09, 2022**

Receive and file.

**Attachments:** [CC Warrant List - SR](#)  
[CC Warrant List - Exhibit A - Summary](#)  
[CC Warrant List - Exhibit B - Listing](#)

**7) CC Investment Report for May 2022**

Receive and file.

**Attachments:** [CC Investment Report - SR](#)  
[CC Investment Report - Exhibit A](#)

**8) Appointments to the Planning Commission**

Reappoint Rendell Klaarenbeek and Jodi Peters to serve on the Lake Elsinore Planning Commission for full terms expiring June 30, 2026.

**Attachments:** [Planning Commission Appointments - SR](#)  
[Planning Commission Appointments - Exhibit A - Applications](#)

**9) Annual Adoption of Investment Policy**

Approve the 2022 Investment Policy

**Attachments:** [2022 Investment Policy - SR](#)  
[2022 Investment Policy - Exhibit A Policy](#)  
[2022 Investment Policy - Exhibit B PFM Recommendations](#)

**10) Adoption of the Fiscal Year 2022-23 Annual Operating Budget, Schedule of Authorized Positions, and the GANN Limit**

1. Adopt A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE ELSINORE, CALIFORNIA, ADOPTING THE FY 2022-23 ANNUAL OPERATING BUDGET AND ESTABLISHING THE CONTROLS ON CHANGES IN THE APPROPRIATIONS;
2. Adopt A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE ELSINORE, CALIFORNIA, REVISING THE SCHEDULE OF AUTHORIZED POSITIONS; and
3. Adopt A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE ELSINORE, CALIFORNIA, ESTABLISHING THE APPROPRIATIONS GANN LIMIT FOR FY 2022-23 AND SELECTING THE POPULATION AND INFLATION FACTOR ACCORDINGLY.

**Attachments:**

[FY 2022-23 Annual Operating Budget - SR](#)  
[FY 2022-23 Annual Operating Budget - Exhibit A - Reso Operating Budget](#)  
[FY 2022-23 Annual Operating Budget - Exhibit A1 - General Fund Summary](#)  
[FY 2022-23 Annual Operating Budget - Exhibit A2 - All Others Funds Summary](#)  
[FY 2022-23 Annual Operating Budget - Exhibit B - Reso Authorized Positions](#)  
[FY 2022-23 Annual Operating Budget - Exhibit B1 - Schedule of Authorized Pos](#)  
[FY 2022-23 Annual Operating Budget - Exhibit C - Reso Gann Limit](#)  
[FY 2022-23 Annual Operating Budget - Exhibit C1 - Appropriations Limit Calcul](#)  
[FY 2022-23 Annual Operating Budget - Exhibit D - Measure Z Spending Plan](#)

**11) Professional Services Agreement with Urban Futures, Inc. (UFI) to Provide Economic Development Services**

Approve and authorize the City Manager to execute the Professional Services Agreement with Urban Futures, Inc. to provide economic development implementation and management services to the City of Lake Elsinore through FY 2023-2024 in substantially the form attached and in such final form as approved by the City Attorney.

**Attachments:**

[Urban Futures, Inc. - SR](#)  
[Urban Futures, Inc. - Exhibit A - Agreement](#)  
[Urban Futures, Inc. - Exhibit B - Proposal](#)

**12) Professional Services Agreement for On-Call Surveyor Services for City-wide requirements with Dennis Janda, Inc.**

Approve and authorize the City Manager to execute a Professional Services Agreement for On-Call Surveyor Services with Dennis Janda, Inc. in the amount of \$35,000.00, in such final form as approved by the City Attorney.

**Attachments:**      [Dennis Janda, Inc. - SR](#)  
[Dennis Janda, Inc. - Exhibit A - Agreement](#)  
[Dennis Janda, Inc. - Exhibit B - Proposal.pdf](#)

**13)                      Agreement for Professional Services with Social Work Action Group (SWAG) for Street Outreach and Emergency Housing Services**

Approve and authorize the City Manager to execute an agreement for Professional Services with Social Work Action Group (SWAG) for Street Outreach and Emergency Housing Services in an amount not to exceed \$569,280 in such final form as approved by the City Attorney.

**Attachments:**      [Social Work Action Group - SR](#)  
[Social Work Action Group - Exhibit A - Agreement](#)  
[Social Work Action Group - Exhibit B - Scope of Services](#)

**14)                      Agreement for Animal Control Services with Animal Friends of the Valley**

1. Authorize the City Manager to execute a Professional Services Agreement with Animal Friends of the Valleys (AFV) to provide animal control services in an amount not to exceed \$252,000.00 in such final form as approved by the City Attorney; and
2. Authorize the City Manager to execute change orders not to exceed a 10% contingency amount of \$25,200.00.

**Attachments:**      [Animal Friends of the Valleys Agreement - SR](#)  
[Animal Friends of the Valleys Agreement - Exhibit A - Agreement](#)  
[Animal Friends of the Valleys Agreement - Exhibit B - Proposal](#)

**15)                      2022-23 Angler Chronicles - Marketing and Media Services Contract**

Approve and authorize the City Manager to execute the Professional Services Agreement for Marketing and Media services with Angler Chronicles in the not to exceed amount of \$32,000.00 and in such final form as approved by the City Attorney.

**Attachments:**      [2022-23 Angler Chronicles - SR](#)  
[2022-23 Angler Chronicles - Exhibit A - Proposal](#)  
[2022-23 Angler Chronicles - Exhibit B - Annual Professional Services Agreement](#)

**16)                      Amendments to the Professional Services Agreements for Plan Check Services**

Approve and authorize the City Manager to execute amendments to agreements for professional services with Engineering Resources of Southern California (ERSC), Charles Abbott Associates, and Willdan Engineering to provide engineering plan checking services in such final form as approved by the City Attorney.

**Attachments:**      [Engineering Plan Check Services - SR](#)  
[Engineering Plan Check Services - Exhibit A Willdan Amendment No. 1](#)  
[Engineering Plan Check Services - Exhibit A Charles Abbott Amendment No. 2](#)  
[Engineering Plan Check Services - Exhibit A ERSC Amendment No. 3](#)  
[Engineering Plan Check Services - Exhibit B Willdan](#)  
[Engineering Plan Check Services - Exhibit B Charles Abbott Associates](#)  
[Engineering Plan Check Services - Exhibit B ERSC](#)

**17)                      SB-1 Main Street Pavement Resurfacing Project Fiscal Year 2022-23**

Adopt A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE ELSINORE, CALIFORNIA, ADOPTING A LIST OF PROJECTS FOR FISCAL YEAR 2022-2023 FUNDED BY SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017

**Attachments:**      [SB-1 Main Street FY 2022-23 - SR](#)  
[SB-1 Main Street FY 2022-23 - Exhibit A - Resolution.docx](#)  
[SB-1 Main Street FY 2022-23 - Exhibit B - Project Map.pdf](#)

**18)                      Professional Services Agreement with Chen Ryan Associates for SB 821 Bicycle and Pedestrian Facilities Program Projects**

Approve and authorize the City Manager to execute the Agreement for Professional Services to Chen Ryan Associates for design of the SB 821 Bicycle and Pedestrian Facilities Program Lakeshore-Machado Sidewalk Improvement Project in the amount of \$40,000 Plus an additional 10% in contingency in final form as approved by the City Attorney.

**Attachments:**      [SB 821 Lakeshore Machado - SR.docx](#)  
[SB 821 Lakeshore Machado - Exhibit A - Agreement](#)  
[SB 821 Lakeshore Machado - Exhibit B - Scope & Fee Proposal.pdf](#)  
[SB 821 Lakeshore Machado - Exhibit C - Project Map.pdf](#)

**19)                      Professional Services Agreement with Dost Engineering for SB 821 Bicycle and Pedestrian Facilities Program Projects**

Approve and authorize the City Manager to execute the Agreement for Professional Services to Dost Engineering for design of the SB 821 Bicycle and Pedestrian Facilities Program Downtown Sidewalk and Bicycle Improvement Project in the amount of \$47,900 Plus an additional 10% in contingency in final form as approved by the City Attorney.

**Attachments:**      [SB 821 Downtown SW - SR](#)  
[SB 821 Downtown SW - Exhibit A - Agreement](#)  
[SB 821 Downtown SW - Exhibit B - Scope & Fee Proposal](#)  
[SB 821 Downtown SW - Exhibit C - Project Map](#)

**20) Professional Services Agreement with Hunsaker & Associates Irvine, Inc. for Terra Cotta Road Ultimate Street Improvements**

Approve and authorize the City Manager to execute an agreement for professional services in the amount of \$507,088 to Hunsaker & Associates Irvine, Inc., plus an additional 10% contingency in such final form as approved by the City Attorney.

**Attachments:**

[Terra Cotta - SR](#)

[Terra Cotta - Exhibit A - Agreement](#)

[Terra Cotta - Exhibit B - Scope & Fee Proposal](#)

[Terra Cotta - Exhibit C - Project Map](#)

**21) Submission of Applications for CalRecycle Grant Programs**

Adopt A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE ELSINORE, CALIFORNIA, AUTHORIZING THE SUBMISSION OF application(s) TO THE Department of resources recycling and recovery (calrecycle) FOR grant funds AND RELATED AUTHORIZATIONS.

**Attachments:**

[CalRecycle Grant Program - SR](#)

[CalRecycle Grant Program - Exhibit A Resolution](#)

**22) Amendment No. 1 to the Agreement for Contractor Services with West Coast Arborists, Inc., for Annual Citywide Tree Maintenance Services**

Approve and authorize the City Manager to execute Amendment No. 1 to the agreement with West Coast Arborists, Inc., and increase compensation by an additional \$75,000.00 for a total amount not to exceed \$287,798.00 per fiscal year in such final form as approved by the City Attorney.

**Attachments:**

[West Coast Arborist - SR](#)

[West Coast Arborists - Exhibit A Amendment No. 1](#)

[West Coast Arborists - Exhibit B New Fee Schedule](#)

[West Coast Arborists - Exhibit C Original Agreement](#)

**23) Amendment No. 1 to the Agreement for Contractor Services with RP Landscape & Irrigation, Inc., for Citywide Park Maintenance Services**

Approve and authorize the City Manager to execute Amendment No. 1 to the agreement with RP Landscape & Irrigation, Inc., and increase compensation by an additional \$206,000.00 to an amount not to exceed \$949,042.00 per fiscal year in such final form as approve by the City Attorney.

**Attachments:**

[RP Landscape - SR](#)

[RP Landscape - Exhibit A Amendment No. 1](#)

[RP Landscape - Exhibit A-1 Cost Increase Letter](#)

[RP Landscape - Exhibit B Original Agreement](#)



**24) Purchase and Installation of Four (4) Baseball and Softball Scoreboards**

1. Approve and authorize the City Manager to execute a short form purchase of goods and/or service contract with Nevco/CSM Sales, Inc., for the purchase and installation of 4 Baseball/Softball Scoreboards in the amount of \$43,275.10 and waive the competitive bidding process in accordance with Municipal Code Section 3.08.070(G); and
2. Authorize the City Manager to execute change orders not to exceed a 10% contingency amount of \$4,327.51 for uncertainties and adjustments.

**Attachments:**      [Scoreboards - SR](#)  
[Scoreboards - Exhibit A Agreement](#)  
[Scoreboards - Exhibit B Quotes](#)

**SUCCESSOR AGENCY CONSENT CALENDAR****25) Minutes of the Regular Successor Agency Meeting of June 14, 2022**

Approve the Minutes.

**Attachments:**      [06-14-2022 Draft Minutes](#)

**26) SA Warrant List Dated May 27, 2022 to June 02, 2022**

Receive and file.

**Attachments:**      [SA Warrant List - SR](#)  
[SA Warrant List - Exhibit A - Summary](#)  
[SA Warrant List - Exhibit B - Listing](#)

**27) SA Warrant List Dated June 03, 2022 to June 09, 2022**

Receive and file.

**Attachments:**      [SA Warrant List - SR](#)  
[SA Warrant List - Exhibit A - Summary](#)  
[SA Warrant List - Exhibit B - Listing](#)

**28) SA Investment Report for May 2022**

Receive and file.

**Attachments:**      [SA Investment Report - SR](#)  
[SA Investment Report - Exhibit A - Report](#)

**PUBLIC HEARING****29) Capital Improvement Plan (CIP) Budget for Fiscal Years 2022-23 to 2026-27**

Adopt A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE ELSINORE, CALIFORNIA, ADOPTING THE CAPITAL IMPROVEMENT PLAN BUDGET FOR FISCAL YEARS 2022-23 TO 2026-27.

**Attachments:**[CIP Budget - SR](#)[CIP Budget - Exhibit A - Resolution Adopting CIP](#)[CIP Budget - Exhibit B - CIP Plan Budget.pdf](#)[CIP Budget - Exhibit C - Summary Schedule](#)**BUSINESS ITEM****30) Adopt Resolutions Awarding Tow Franchise Agreements and Amending Tow Franchise Fees, and Introducing an Ordinance Amending and Restating Chapter 12.14 of the Lake Elsinore Municipal Code Regarding Rotational Towing Services**

1. Adopt A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE ELSINORE, CALIFORNIA, AWARDED TOW FRANCHISE AGREEMENTS
2. Adopt A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE ELSINORE, CALIFORNIA, AMENDING TOW FRANCHISE FEES; and
3. Introduce by title only and waive further reading of AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LAKE ELSINORE, CALIFORNIA, AMENDING AND RESTATING CHAPTER 12.14 OF THE LAKE ELSINORE MUNICIPAL CODE REGARDING ROTATIONAL TOWING SERVICES.

**Attachments:**[Tow Services - SR](#)[Tow Services - Exhibit A - Ordinance](#)[Tow Services - Exhibit B - Reso Awarding Tow Franchises](#)[Tow Services - Exhibit C - Reso Amending Tow Franchise Fees](#)[Tow Services - Exhibit D1 - Tow Franchise Agreement Brother's Towing](#)[Tow Services - Exhibit D2 - Tow Franchise Agreement Diamond Valley](#)[Tow Services - Exhibit D3 - Tow Franchise Agreement Rivera Towing](#)[Tow Services - Exhibit D4 - Tow Franchise Agreement Steve's Towing](#)[Tow Services - Exhibit E - Comparison of Existing and Proposed Changes Ch. 1](#)**PUBLIC COMMENTS – NON-AGENDIZED ITEMS – 3 MINUTES**

*(Please read & complete a Request to Address the City Council/Successor Agency form prior to the start of the meeting and turn it in to the City Clerk/Clerk. The Mayor/Chair or City Clerk/Clerk will call on you to speak.)*

**CITY MANAGER COMMENTS****CITY ATTORNEY COMMENTS****CITY COUNCIL COMMENTS/REPORTS ON MEETINGS ATTENDED****ADJOURNMENT**

The Lake Elsinore City Council will adjourn to the next Regular meeting of Tuesday, July 12, 2022 in the Cultural Center located at 183 N. Main Street. Closed Session will commence at 5:00 p.m. or such later time as noticed on the Agenda, and the regular Open Session business meeting will commence at 7:00 p.m.

**AFFIDAVIT OF POSTING**

I, Candice Alvarez, MMC, City Clerk of the City of Lake Elsinore, do hereby affirm that a copy of the foregoing agenda was posted at City Hall at 5:00 p.m. on Thursday, June 23, 2022.

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Candice Alvarez, MMC  
City Clerk