



# City of Lake Elsinore

Cultural Center  
183 N. Main Street  
Lake Elsinore, CA 92530

## Adjourned Regular Meeting Agenda - Final City Council / Successor Agency

*Timothy J. Sheridan, Mayor*  
*Natasha Johnson, Mayor Pro Tem*  
*Robert E. Magee, Council Member*  
*Brian Tisdale, Council Member*  
*Steve Manos, Council Member*  
*Jason Simpson, City Manager*

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Wednesday, May 25, 2022

7:00 PM

Cultural Center

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**CLOSED SESSION - NONE**

**PUBLIC SESSION at 7:00 PM**

### **CORONAVIRUS DISEASE (COVID-19) ADVISORY**

To protect our constituents, City officials and City staff, the City follows CDC, the California Department of Health Services' and the County of Riverside Public Health Officer guidance for the Control of COVID-19. Additional information regarding COVID-19 is available on the City's website at [www.lake-elsinore.org](http://www.lake-elsinore.org).

The April 12, 2022 Adjourned Regular Meeting will be conducted in person. Remote participation by the public and other interested persons will also be available in the following ways:

- 1) Cable T.V. Broadcast on Spectrum Channel 29 and Frontier Channel 31.
- 2) Livestream online at <https://lake-elsinore.legistar.com/Calendar.aspx>.
- 3) To call into the meeting and provide public comment via Zoom, register by clicking the following link before 5:00 p.m. on the day of the meeting:  
  
<https://us02web.zoom.us/j/86537585055>
- 4) Email public comments to [calvarez@lake-elsinore.org](mailto:calvarez@lake-elsinore.org) before the meeting. Comments received prior to 4:00 p.m. on the day of the meeting will be transmitted to the City Council Members.

The City of Lake Elsinore appreciates your attendance. Citizens' interest provides the City Council and Agency with valuable information regarding issues of the community.

Meetings are held on the 2nd and 4th Tuesday of every month. The agenda is posted 72 hours prior to each meeting outside of City Hall. The agenda and related reports are also available on the City's website at [www.Lake-Elsinore.org](http://www.Lake-Elsinore.org). Any writings distributed to the City Council within 72 hours of the meeting will be made available to the public at the time it is distributed to the City Council.

In compliance with the Americans with Disabilities Act, any person with a disability who requires a modification or accommodation in order to participate in a meeting should contact the City Clerk's Department at (951) 674-3124 Ext. 269, at least 48 hours before the meeting to make reasonable arrangements to ensure accessibility.

#### **CITY VISION STATEMENT**

The City of Lake Elsinore will be the ultimate lake destination where all can live, work and play, build futures and fulfill dreams.

**CALL TO ORDER - 7:00 P.M.**

*The Regular Meetings of the City Council and the Successor Agency will be called to order.*

**PLEDGE OF ALLEGIANCE****INVOCATION – MOMENT OF SILENCE****ROLL CALL****PUBLIC COMMENTS – NON-AGENDIZED ITEMS – 1 MINUTE**

*(Please read & complete a Request to Address the City Council/Successor Agency form prior to the start of the meeting and turn it in to the City Clerk/Clerk. The Mayor/Chair or City Clerk/Clerk will call on you to speak.)*

**CITY COUNCIL CONSENT CALENDAR**

*(All matters on the Consent Calendar are approved in one motion, unless a Council Member or any member of the public requests separate action on a specific item.)*

**1) Minutes of the Regular City Council Meeting of May 10, 2022**

Approve the Minutes.

**Attachments:** [05-10-2022 Draft Minutes](#)

**2) CC Warrant List Dated April 22, 2022 to April 28, 2022**

Receive and file.

**Attachments:** [CC Warrant List - SR](#)  
[CC Warrant List - Exhibit A - Summary](#)  
[CC Warrant List - Exhibit B - Listing](#)

**3) CC Warrant List Dated April 29, 2022 to May 05, 2022**

Receive and file.

**Attachments:** [CC Warrant List - SR](#)  
[CC Warrant List - Exhibit A - Summary](#)  
[CC Warrant List - Exhibit B - Listing](#)

**4) CC Investment Report for April 2022**

Receive and file the Investment Report for April 2022.

**Attachments:** [CC Investment Report - SR](#)  
[CC Investment Report - Exhibit A - Report](#)

5) **By-District Appointments for Planning Commission and Public Safety Advisory Commission**

Adopt a revised Council Policy No. 200-5A regarding Commission Appointments to formalize the City Council's direction to convert to by-district Commission appointments and allow Council Members to appoint someone from outside of their District should they not receive an application from anyone within their District.

**Attachments:** [By-District Commission Appointments - SR](#)  
[By-District Commission Appointments - Exhibit A - Redlined Policy](#)

6) **Contract with All American Asphalt for the Downtown Pavement Rehabilitation SB-1 Project CIP No. Z10059**

1. Approve and authorize the City Manager to execute a Public Works Construction Agreement with All American Asphalt in the amount of \$1,964,431.45 for the Downtown Pavement Rehabilitation SB-1 Project CIP No. Z10059;
2. Authorize the City Manager to execute change orders not to exceed 10% contingency amount of \$196,443.15; and
3. Authorize City Engineer to record the Notice of Completion once it is determined the work is complete and the improvements are accepted into the City maintained roadway network.

**Attachments:** [Downtown Pavement Rehab SB-1 - SR](#)  
[Downtown Pavement Rehab SB-1 - Exhibit A Agreement](#)  
[Downtown Pavement Rehab SB-1 - Exhibit B Project Map](#)  
[Backup to Exhibit A](#)

7) **Road Closures for 2022 Lake Elsinore Car Shows**

Approve temporary road closures on Main Street and Graham Avenue as identified in the Car Show Traffic Plan on June 25, July 23, and August 27 starting at 4:00 pm.

**Attachments:** [2022 Car Show Road Closures - SR](#)  
[2022 Car Show Road Closures - Exhibit A - Traffic Plan](#)

8) **Agreement for Wildland Protection Services**

Adopt A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE ELSINORE, CALIFORNIA, APPROVING THE CALIFORNIA DEPARTMENT OF FORESTRY AND FIRE AGREEMENT FOR WILDLAND PROTECTION SERVICES FOR THE FISCAL YEAR 2022-2023; and authorize the City Manager to Execute the Agreement.

**Attachments:**      [Wildland Agreement - SR](#)  
[Wildland Agreement - Exhibit A - Resolution Approving Agreement](#)  
[Wildland Agreement - Exhibit B - Reimbursement Agreement](#)  
[Wildland Agreement - Exhibit C - Budget Plan](#)  
[Wildland Agreement - Exhibit D - Map](#)  
[Wildland Agreement - Exhibit E - Response Plan](#)  
[Wildland Agreement - Exhibit F - Operating Plan](#)

9)                    **Agreement with United Carports, LLC for the City Emergency Operation Center Building Project (CIP Project #Z20036)**

1. Approve and Authorize the City Manager to execute a Public Works Agreement with United Carports LLC in an amount not to exceed \$365,000.00 in such final form as approved by the City Attorney; and
2. Authorize the City Manager to execute Change Orders not to exceed a 10% contingency amount of \$36,500.00 for construction uncertainties and adjustments.

**Attachments:**      [EOC Building Project - SR](#)  
[EOC Building Project - Exhibit A - Agreement](#)  
[EOC Building Project - Exhibit B - Proposal](#)

10)                    **Professional Services Agreement with ProStaff, LLC for Project Management and Construction Management Services on City Capital Improvement Projects**

Approve and authorize the City Manager to execute an Agreement by and Between ProStaff LLC and the City of Lake Elsinore in an annual amount not to exceed \$284,500.00 for Project and Construction Management Services on City Capital Improvement Projects in such final form as approved by the City Attorney.

**Attachments:**      [ProStaff Professional Services - SR](#)  
[ProStaff Professional Services - Exhibit A - Agreement](#)  
[ProStaff Professional Services - Exhibit B - Scope of Work](#)

**SUCCESSOR AGENCY CONSENT CALENDAR**

11)                    **Minutes of the Regular Successor Agency Meeting of May 10, 2022**

Approve the Minutes.

**Attachments:**      [05-10-2022 Draft Minutes](#)

12)                    **SA Warrant List Dated April 22, 2022 to April 28, 2022**

Receive and file.

**Attachments:**     [SA Warrant List - SR](#)  
                          [SA Warrant List - Exhibit A - Summary](#)  
                          [SA Warrant List - Exhibit B - Listing](#)

**13)                    SA Warrant List Dated April 29, 2022 to May 05, 2022**

Receive and file.

**Attachments:**     [SA Warrant List - SR](#)  
                          [SA Warrant List - Exhibit A - Summary](#)  
                          [SA Warrant List - Exhibit B - Listing](#)

**14)                    SA Investment Report for April 2022**

Receive and file the Investment Report for April 2022.

**Attachments:**     [SA Investment Report - SR](#)  
                          [SA Investment Report - Exhibit A - Report](#)

**15)                    Professional Services Agreement with HDL Coren & Cone for Property Tax Management, Information, and Audit Services**

Approve and authorize the Executive Director to execute and implement an agreement with HDL Coren & Cone, to provide property tax management, secured and unsecured parcels audits, assessment district processing, budget projections, Successor Agency services, and bond fiscal analysis in an annual amount not to exceed \$100,000.00 and in such final form as approved by the Agency Council.

**Attachments:**     [HDL Coren & Cone Agreement - SR](#)  
                          [HDL Coren & Cone Agreement - Exhibit A - Scope of Services](#)  
                          [HDL Coren & Cone Agreement - Exhibit B - Agreement](#)

**16)                    Professional Services Agreement with ProStaff, LLC for Project Management and Construction Management Services on Diamond Stadium Capital Improvement Projects**

Approve and authorize the Executive Director to execute a Professional Services Agreement with ProStaff, LLC in an annual amount not to exceed \$125,000.00 for Project Management Services on Diamond Stadium Capital Improvement Projects in such final form as approved by the Agency Counsel.

**Attachments:**     [ProStaff Professional Services - SR](#)  
                          [ProStaff Professional Services - Exhibit A - Agreement](#)  
                          [ProStaff Professional Services - Exhibit B - Scope of Services](#)

**PUBLIC HEARING****17) Development Agreement No. 2022-01 for an approximately 81.32-acre portion of Tentative Tract Map No. 34249 (Canyon Hills Estates)**

Introduce by title only and waive further reading of AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LAKE ELSINORE, CALIFORNIA, APPROVING DEVELOPMENT AGREEMENT NO. 2022-01 FOR APPROXIMATELY 81.32-ACRE PORTION OF THE LARGER 246 ACRE SUBDIVISION PREVIOUSLY APPROVED UNDER TENTATIVE TRACT MAP NO. 34249

**Attachments:**

[DA 2022-01 - SR](#)

[DA 2022-01 - Exhibit A - DA Ordinance](#)

[DA 2022-01 - Exhibit B - Development Agreement](#)

[DA 2022-01 - Exhibit C - Vicinity Map](#)

[DA 2022-01 - Exhibit D - Aerial Map](#)

[DA 2022-01 - Exhibit E - TTM 34249](#)

[DA 2022-01 - Exhibit F - Correspondence](#)

**PUBLIC COMMENTS – NON-AGENDIZED ITEMS – 3 MINUTES**

*(Please read & complete a Request to Address the City Council/Successor Agency form prior to the start of the meeting and turn it in to the City Clerk/Clerk. The Mayor/Chair or City Clerk/Clerk will call on you to speak.)*

**CITY MANAGER COMMENTS****CITY ATTORNEY COMMENTS****CITY COUNCIL COMMENTS****ADJOURNMENT**

The Lake Elsinore City Council will adjourn to the next Regular meeting of Tuesday, June 14, 2022 in the Cultural Center located at 183 N. Main Street. Closed Session will commence at 5:00 p.m. or such later time as noticed on the Agenda, and the regular Open Session business meeting will commence at 7:00 p.m.

**AFFIDAVIT OF POSTING**

I, Candice Alvarez, MMC, City Clerk of the City of Lake Elsinore, do hereby affirm that a copy of the foregoing agenda was posted at City Hall at 5:25 p.m. on Thursday, May 19, 2022.

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Candice Alvarez, MMC  
City Clerk