



City of Lake Elsinore

183 North Main Street
Lake Elsinore, CA 92530

Regular Agenda City Council / Successor Agency

Natasha Johnson, Mayor
Steve Manos, Mayor Pro-Tem
Daryl Hickman, Council Member
Robert E. "Bob" Magee, Council Member
Brian Tisdale, Council Member

Tuesday, June 12, 2018

7:00 PM

Cultural Center

CLOSED SESSION at 5:00 PM

PUBLIC SESSION at 7:00 PM

The City of Lake Elsinore appreciates your attendance. Citizens' interest provides the Council and Agency with valuable information regarding issues of the community.

Meetings are held on the 2nd and 4th Tuesday of every month. In addition, meetings are televised live on Spectrum Cable Station Channel 29 and Frontier subscribers can view the meetings on Channel 31.

If you are attending this meeting, please park in the parking lot across the street from the Cultural Center. This will assist us in limiting the impact of meetings on the Downtown Business District. Thank you for your cooperation.

The agenda is posted 72 hours prior to each meeting outside of City Hall and is available at each meeting. The agenda and related reports are also available at City Hall on the Friday prior to the meeting and are available on the City's website at www.Lake-Elsinore.org. Any writings distributed within 72 hours of the meeting will be made available to the public at the time it is distributed to the City Council.

In compliance with the Americans with Disabilities Act, any person with a disability who requires a modification or accommodation in order to participate in a meeting should contact the City Clerk's Department at (951) 674-3124 Ext. 269, at least 48 hours before the meeting to make reasonable arrangements to ensure accessibility.

CITY VISION STATEMENT

The City of Lake Elsinore will be the ultimate lake destination where all can live, work and play, build futures and fulfill dreams.

CALL TO ORDER 5:00 P.M.**ROLL CALL****PUBLIC COMMENTS****E-VOTE TRAINING****CITY COUNCIL CLOSED SESSION**

1) CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED LITIGATION

Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: 1 potential case

RECESS - the meeting will recess to Closed Session**RECONVENE/CALL TO ORDER - 7:00 P.M.****PLEDGE OF ALLEGIANCE****INVOCATION – MOMENT OF SILENCE****ROLL CALL****PRESENTATIONS / CEREMONIALS**

- 1) Recognition of Gylberto Eusebio
- 2) Reality Rally Trophy Presentation

CLOSED SESSION REPORT**PUBLIC COMMENTS – NON-AGENDIZED ITEMS – 1 MINUTE**

(Please read & complete a Request to Address the City Council/Successor Agency form prior to the start of the meeting and turn it in to the City Clerk/Clerk. The Mayor/Chair or City Clerk/Clerk will call on you to speak.)

CITY COUNCIL CONSENT CALENDAR

(All matters on the Consent Calendar are approved in one motion, unless a Council Member or any member of the public requests separate action on a specific item.)

1) **CC Warrant List Dated May 17, 2018**

Recommendation: Receive and file.

Attachments: [Warrant - SR](#)
[Warrant - Exhibit A - Summary](#)
[Warrant - Exhibit B - List](#)

2) CC Warrant List Dated 5-31-18

Recommendation: Receive and file.

Attachments: [Warrant - SR](#)
[Warrant - Exhibit A - Summary](#)
[Warrant - Exhibit B - List](#)

3) CC Minutes for the Regular Meeting of May 8, 2018

Recommendation: Approve the minutes.

Attachments: [5-8-18 CC](#)

4) Planning Application No. 2018-15 (Sendaro at Summerly) - Design Review for the Construction of 65 Single-Family Residential Units

Recommendation: adopt A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE ELSINORE, CALIFORNIA, FINDING THAT PLANNING APPLICATION NO. 2018-15 (RESIDENTIAL DESIGN REVIEW NO. 2018-05) IS CONSISTENT WITH THE WESTERN RIVERSIDE COUNTY MULTIPLE SPECIES HABITAT CONSERVATION PLAN (MSHCP); and,

adopt A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE ELSINORE, CALIFORNIA, APPROVING PLANNING APPLICATION NO. 2018-15 (RESIDENTIAL DESIGN REVIEW NO. 2018-05) PROVIDING BUILDING DESIGNS AND RELATED IMPROVEMENTS FOR 65 SINGLE-FAMILY RESIDENTIAL UNITS LOCATED WITHIN TRACT 31920-17 OF THE SUMMERLY DEVELOPMENT OF THE EAST LAKE SPECIFIC PLAN (APN: 371-270-023).

Attachments: [PA 2018-15 - SR](#)
[PA 2018-15 - Exhibit A MSHCP Resolution](#)
[PA 2018-15 - Exhibit B RDR Resolution](#)
[PA 2018-15 - Exhibit C CofA](#)
[PA 2018-15 - Exhibit D Vicinity Map](#)
[PA 2018-15 - Exhibit E Aerial Map](#)
[PA 2018-15 - Exhibit F Design Review Package](#)

5) Planning Commission Appointments

Recommendation: Appoint two members to the Planning Commission for the full terms beginning July 1, 2018 and expiring June 30, 2022.

Attachments: [Planning Appointments - SR](#)
[Planning Appointments - Exhibit A Applications](#)

6) Offers of Dedication for a Portion of Ulla Lane

Recommendation: adopt A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE ELSINORE, CALIFORNIA, ACCEPTING IRREVOCABLE OFFERS OF DEDICATION RELATING TO ULLA LANE

Attachments: [Ulla Lane SR](#)
[Ulla Lane Exhibit A Resolution](#)
[Ulla Lane Exhibit B Map](#)

7) **Annual Investment Policy**

Recommendation: Approve the 2018 Investment Policy.

Attachments: [2018 Investment Policy - SR](#)
[2018 Investment Policy - Exhibit A](#)
[2018 Investment Policy - Exhibit B PFM Recommendations](#)

8) **Contract with Omni Enterprise, Inc. for FY2018-2019 Janitorial Services**

Recommendation: Authorize the City Manager to execute the contract in the amount of \$87,000.00 plus \$10,000.00 for unforeseen additional services, bringing the not to exceed contract total to \$97,000.00 in such final form as approved by the City Attorney.

Attachments: [Omni Enterprise, Inc. - SR](#)
[Omni Enterprise, Inc. - Exhibit A - Scope of Work and Proposal](#)
[Omni Enterprise, Inc. - Exhibit B - Agreement](#)

9) **Amendment No. 3 With Hazzard Backflow, Co.**

Recommendation: Authorize the City Manager to execute Amendment No. 3 for an additional amount of \$60,000.00, bringing the total contract amount to \$72,000.00; and, extend the term of the contract for an additional 12-months in such final form as approved by the City Attorney.

Attachments: [Hazzard Backflow - SR](#)
[Hazzard Backflow - Exhibit A - Estimate](#)
[Hazzard Backflow - Exhibit B - Amendment No.3](#)
[Hazzard Backflow - Exhibit C - Amendment No. 1](#)
[Hazzard Backflow - Exhibit D - Amendment No. 2](#)
[Hazzard Backflow - Exhibit E - Original Agreement](#)

10) **Wildland Protection Services for Fiscal Year (FY) 2018/2019**

Recommendation: adopt A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE ELSINORE, CALIFORNIA, APPROVING THE CALIFORNIA DEPARTMENT OF FORESTRY AND FIRE AGREEMENT FOR WILDLAND PROTECTION SERVICES FOR FY 2018/2019

Attachments: [Wildland Services - SR](#)
[Wildland Services - Exhibit A - Resolutioion](#)
[Wildland Services - Exhibit B - Agreement](#)

11) **CC Investment Report for April 2018**

Recommendation: Receive and file.

Attachments: [CC Investment Report - SR](#)
[CC Investment Report - Exhibit A](#)

- 12) **League of California Cities (LOCC) 2018 Annual Conference Voting Delegate**
- Recommendation:** Appoint Mayor Pro-Tem Manos as the City's Voting Delegate and Mayor Johnson as the Alternate Voting Delegate, for the 2018 LOCC Annual Conference to be held September 12-14, 2018, in Long Beach.
- Attachments:** [LOCC Voting Delegate 2018 - SR](#)
[LOCC Voting Delegate 2018 - Exhibit A](#)
- 13) **Delinquent Weed Abatement Charges on the Tax Roll**
- Recommendation:** adopt A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE ELSINORE, CALIFORNIA, FOR WEED ABATEMENT COST RECOVERY AND DIRECT STAFF TO PLACE SPECIAL ASSESSMENTS AGAINST THE PROPERTIES LISTED IN THE ITEMIZED REPORT ON FILE WITH THE CITY CLERK'S OFFICE
- Attachments:** [Weed Abatement - SR](#)
[Weed Abatement - Exhibit A - Resolution of Intention](#)
[Weed Abatement - Exhibit B - FY 2018-19 Weed Abatement Roll](#)
- 14) **Amendment No. 2 to Agreement with Hemet Fence Corporation for Contractor Services (On-call)**
- Recommendation:** Authorize the City Manager to execute Amendment No. 2 to extend the contract for an additional 12-months with a not to exceed contract amount of \$40,000.00 in such final form as approved by the City Attorney.
- Attachments:** [Hemet Fence Corp. - SR](#)
[Hemet Fence Corp. -Exhibit A - Amendment No. 2 Agreement](#)
[Hemet Fence Corp. - Exhibit B - Amendment No. 1 Agreement](#)
[Hemet Fence Corp. - Exhibit C - Original Agreement](#)
- 15) **Change Order to FM Thomas Air Conditioning Inc. Agreement for the Installation of Mechanical Bid Set "B" for the Community Hall at the RV Resort Rehabilitation Project (CIP PROJECT #Z40007)**
- Recommendation:** Authorize the City Manager to execute the Change Order in an amount not to exceed \$75,897.00 for the Six Yurts in such final form as approved by the City Attorney.
- Attachments:** [FM Thomas Air Conditioning - SR](#)
[FM Thomas Air Conditioning - Exhibit A - Executed Agreement 1/23/18](#)
[FM Thomas Air Conditioning - Exhibit B - Proposal](#)
- 16) **Amendment No. 4 to Extend the Excel Landscape Agreement for Citywide Landscape Maintenance Contract Services for FY18-19**
- Recommendation:** Authorize the City Manager to execute Amendment No. 4 for an additional 12-month term, in the not to exceed amount of \$1,209,447.88 in such final form as approved by the City Attorney.

Attachments: [Excel Landscape Amend 4 - SR](#)
[Excel Landscape Amend 4 - Exhibit A, Amendment](#)
[Excel Landscape Amend 4 - Exhibit A1, Pricing Breakdown](#)
[Excel Landscape Amend 4 - Exhibit B, Amendment No. 3](#)
[Excel Landscape Amend 4 - Exhibit C, Amendment No. 1](#)
[Excel Landscape Amend 4 - Exhibit D, Amendment No. 2](#)
[Excel Landscape Amend 4 - Exhibit E, Original Agreement](#)

17) **Approve Purchase of Class II Road Base for the Camground Project (Z40007)**

Recommendation: Authorize the City Manager to execute the Purchase Order in the amount of \$65,800.00; and, a Purchase Change Order not to exceed the 10 percent contingency amount of \$6,580.00 for adjustments in the material estimate quantities as needed.

Attachments: [Class II Road Base - SR](#)
[Class II Road Base - Exhibit A - Proposal](#)

18) **2018 Annual Consumer Price Index Increase For Refuse Collection Services Provided by CR&R**

Recommendation: Receive and file.

Attachments: [2018 CRR Price Adjustment - SR](#)
[2018 CRR Price Adjustment - Exhibit A Price Adjustment](#)
[2018 CRR Price Adjustment - Exhibit C Schedule of Rates](#)

19) **Amendment No. 3 to Extend with Rightway Site Services, Inc. Agreement through Fiscal Year (FY) 2018-2019**

Recommendation: Authorize the City Manager to execute the amendment for an additional 12-month term for FY 2018-19 in the not to exceed amount of \$35,000.00, in such final form as approved by the City Attorney.

Attachments: [Rightway Site Services Amend 3 - SR](#)
[Rightway Site Services Amend 3 - Exhibit A - Amend #3 Agreement](#)
[Rightway Site Services Amend 3 - Exhibit B - Amend #2](#)
[Rightway Site Services Amend 3 - Exhibit C - Amend # 1](#)
[Rightway Site Services Amend 3 - Exhibit D - Original Agreement](#)

20) **Purchase and Installation of Washers, Dryers and Soap Vending Machine for the Check-In Building Laundry Facility at the RV Resort Rehabilitation Project (CIP PROJECT #Z40007)**

Recommendation: 1. Authorize the City Manager to purchase 8 Washers, 8 Dryers and 1 Soap Vendor Machine all with RFI Electronic Payment Function in the amount of \$38,445.89 from PWS Inc.
2. Waive the formal bidding process per Municipal Code Section 3.08.070(G) for purchases and installation from PWS Inc. since it is the only known available washer and dry system compatible with the RV Resort Rehabilitation RFI system.

Attachments: [Washer Dryers - SR](#)
[Washers Dryers - Exhibit A - Quote](#)

21) **Professional Services Agreement for GeoMat Testing Laboratories, Inc., for the Third Street Storm Drain Stage II Project**

Recommendation: Authorize the City Manager to execute the agreement in the amount of \$78,520.00.

Attachments: [GeoMat Testing - SR](#)
[GeoMat Testing - Exhibit A Agreement](#)
[GeoMat Testing - Exhibit B Proposal](#)

22) **Construction Agreement with Southwest Construction Company Inc. for the Installation of Concrete Patios at the RV Resort Rehabilitation Project (CIP PROJECT #Z40007)**

Recommendation: Authorize the City Manager to execute the agreement in an amount not to exceed \$221,362.00 in such final form as approved by the City Attorney; and, authorize the City Manager to execute Change Orders not to exceed a 10 percent contingency amount of \$22,162.00 for underground uncertainties and adjustments.

Attachments: [Southwest Construction - SR](#)
[Southwest Construction - Exhibit A - Agreement](#)

23) **Construction Agreement with Maples and Associates for the Installation Fence Privacy Panels at the RV Resort Rehabilitation Project (CIP PROJECT #Z40007)**

Recommendation: Authorize the City Manager to execute the agreement in an amount not to exceed \$129,270.00 in such final form as approved by the City Attorney; and, to execute Change Orders not to exceed a 10 percent contingency amount of \$12,927.00 for underground uncertainties and adjustments.

Attachments: [Maples & Associates - SR](#)
[Maples & Associates - Exhibit A - Agreement](#)

24) **Award Playground and Splashpad Equipment at the Campground (Z40007)**

Recommendation: Authorize the City Manager to execute the agreement in an amount not to exceed \$956,214.00 with Micon Construction in such final form as approved by the City Attorney; and, to execute Change Orders not to exceed a 15 percent contingency amount of \$143,432.10 for uncertainties and adjustments.

Attachments: [Micon Construction - SR](#)
[Micon Construction - Exhibit A - Construction Agreement](#)
[Micon Construction - Exhibit B - Splashpad](#)
[Micon Construction - Exhibit C - Playground](#)

25) **Construction Agreement Change Order No. 1 with DMC Enterprises for the Construction of the Check-In and Kiosk Buildings at the RV Resort Rehabilitation Project (CIP PROJECT #Z40007)**

Recommendation: Authorize the City Manager to execute the Change Order for the road and RV pad fine grade and road base installation and compaction; and, to execute the agreement in an amount not to exceed \$170,000.00 in such final form as approved by the City Attorney.

Attachments: [DMC Change Order 1 - SR](#)
[DMC Change Order 1 - Exhibit A - CO](#)
[DMC Change Order 1 - Exhibit B - Original Agreement](#)

26) **Policy Regarding Administration of Federal Award Programs; and Amend Chapter 3.08 of the Lake Elsinore Municipal Code Adding Section 3.08.016**

Recommendation: adopt A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE ELSINORE, CALIFORNIA, ADOPTING CITY COUNCIL POLICY NO. 300-15, ADMINISTRATION OF FEDERAL AWARD PROGRAMS;and,

introduce AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LAKE ELSINORE, CALIFORNIA, ADDING LAKE ELSINORE MUNICIPAL CODE (LEMC) SECTION 3.08.016 REGARDING FEDERAL AWARD PROGRAMS

Attachments: [Uniform Guidance Procurement - SR](#)
[Uniform Guidance Procurement - Exhibit A - Resolution](#)
[Uniform Guidance Procurement - Exhibit B - Policy](#)
[Uniform Guidance Procurement - Exhibit C - Ordinance](#)

27) **Healthy LE Business Program**

Recommendation: adopt A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE ELSINORE, CALIFORNIA, APPROVING THE HEALTHY LE BUSINESS PROGRAM

Attachments: [Healthy LE Business - SR](#)
[Healthy LE Business - Exhibit A Reso](#)
[Healthy LE Business Program - Exhibit B](#)

SUCCESSOR AGENCY CONSENT CALENDAR

1) **SA Warrant List Dated May 17, 2018**

Recommendation: Receive and file.

Attachments: [Warrant - SR](#)
[Warrant - Exhibit A - Summary](#)
[Warrant - Exhibit B - List](#)

2) **SA Warrant List Dated 5-31-18**

Recommendation: Receive and file.

Attachments: [Warrant - SR](#)
 [Warrant - Exhibit A - Summary](#)
 [Warrant - Exhibit B - List](#)

3) SA Minutes for the Regular Meeting of May 8, 2018

Recommendation: Approve the minutes.

Attachments: [5-8-18 SA](#)

4) SA RDA Investment Report for April 2018

Recommendation: Receive and file.

Attachments: [SA RDA Investment Report - Exhibit A](#)
 [SA RDA Investment Report - SR](#)

CITY COUNCIL PUBLIC HEARING(S)

28) Citywide Landscaping and Street Lighting District and the Landscaping and Street Lighting Maintenance District No. 1 for Fiscal Year 2018-19

Recommendation: adopt A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE ELSINORE, CALIFORNIA, CONFIRMING A DIAGRAM AND ASSESSMENT AND PROVIDING FOR ANNUAL ASSESSMENT LEVY AFTER FORMATION OF A DISTRICT FOR FISCAL YEAR 2018-19 FOR THE CITYWIDE LLMD; and,

adopt A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE ELSINORE, CALIFORNIA, CONFIRMING A DIAGRAM AND ASSESSMENT AND PROVIDING FOR ANNUAL ASSESSMENT LEVY AFTER FORMATION OF A DISTRICT FOR FISCAL YEAR 2018-19 FOR THE LLMD NO.1.

Attachments: [Citywide and LMD No. 1 - SR](#)
 [Citywide LMD - Exhibit A - Reso](#)
 [Citywide LMD No.1 - Exhibit B - Reso](#)
 [Citywide LMD - Exhibit C - Engineer's Report](#)
 [Citywide LMD No. 1- Exhibit D - Engineer's Report](#)
 [Supplemental Information Item #28](#)
 [Supplemental Information Item #28 - Correspondence](#)

29) Adopt User Fees and Cost Allocation Plan

Recommendation: adopt A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE ELSINORE, CALIFORNIA, ADOPTING THE USER FEES AND COST ALLOCATION PLAN

Attachments: [User Fee - SR](#)
[User Fee - Exhibit A - Resolution](#)
[User Fee - Exhibit A-1 - Staff Proposed Fees to Reso](#)
[User Fee - Exhibit B - User Fee Study \(Willdan\)](#)
[User Fee - Exhibit C - Cost Allocation Plan](#)
[User Fee - Exhibit D - Bldg Permit Example](#)
[User Fee - Exhibit E - Letter to BIA](#)
[Supplemental Information Item #29](#)

CITY COUNCIL BUSINESS ITEM

30) Fiscal Year (FY) 2018-19 Annual Operating Budget, Schedule of Authorized Positions, and Establishing the Appropriations Gann Limit

Recommendation: adopt A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE ELSINORE, CALIFORNIA, ADOPTING THE FY 2018-19 ANNUAL OPERATING BUDGET AND ESTABLISHING THE CONTROLS ON CHANGES IN THE APPROPRIATIONS; and,

adopt A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE ELSINORE, CALIFORNIA, REVISING THE SCHEDULE OF AUTHORIZED POSITIONS; and,

adopt A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE ELSINORE, CALIFORNIA, ESTABLISHING THE APPROPRIATIONS GANN LIMIT FOR FY 2018- 19 AND SELECTING THE POPULATION AND INFLATION FACTOR ACCORDINGLY

Attachments: [AOB FY18-19 - SR](#)
[AOB FY18-19 - Exhibit A - Resolution 2018-19 City Operating Budget](#)
[AOB FY18-19 Exhibit A1 - General Fund Summary](#)
[AOB FY18-19 - Exhibit B - AOB Document](#)
[AOB FY18-19 - Exhibit B1 - Resolution 2018-19 Authorized Positions](#)
[AOB FY18-19 - Exhibit B2 - SCHEDULE OF AUTHORIZED POSITIONS](#)
[AOB FY18-19 - Exhibit C - Resolution 2018-19 Gann Limit](#)
[AOB FY18-19 - Exhibit C1 - Gann Limit Worksheets](#)
[Supplemental Information Item #30](#)
[Supplemental Information Item #30 \(Budget\)](#)

PUBLIC COMMENTS – NON-AGENDIZED ITEMS – 3 MINUTES

(Please read & complete a Request to Address the City Council/Successor Agency form prior to the start of the meeting and turn it in to the City Clerk/Clerk. The Mayor/Chair or City Clerk/Clerk will call on you to speak.)

CITY MANAGER COMMENTS

CITY ATTORNEY COMMENTS

CITY COUNCIL COMMENTS

ADJOURNMENT

The Lake Elsinore City Council will adjourn to the Regular meeting of Tuesday, June 26, 2018, at 7:00 p.m. in the Cultural Center located at 183 N. Main Street, Lake Elsinore.

AFFIDAVIT OF POSTING

I, Susan M. Domen, MMC, City Clerk of the City of Lake Elsinore, do hereby affirm that a copy of the foregoing agenda was posted at City Hall at _____ p.m. on June 7, 2018.

Susan M. Domen, MMC
City Clerk