



REPORT TO CITY COUNCIL

To: Honorable Mayor And Members of the City Council

From: Jason Simpson, City Manager

Prepared by: Brendan Rafferty, Fiscal Officer

Date: October 25, 2022

SUBJECT: Community Development Block Grant (CDBG) Supplemental Agreement
2022-2023 Program Year

Recommendations

Approve and authorize the Mayor to execute the Supplemental Agreement between the County of Riverside and the City of Lake Elsinore for the Use of 2022-2023 Community Development Block Grant Funds in substantially the form attached and in such final form as approved by the City Attorney.

Background

At its regular scheduled meeting on November 9, 2021, the City Council approved the Community Development Block Grant (CDBG) projects for fiscal year 2022-2023. At that time, the City Council decided to allocate FY 2022-2023 CDBG funds for the following:

- City of Lake Elsinore
- Assistance League of Temecula Valley
- Helping Our People In Elsinore, Inc. (H.O.P.E.)
- Vista Community Clinic
- Boys & Girls Club of Southwest County

Discussion

On September 29, 2022, the City received a "Supplemental Agreement for the Use of 2022-2023 Community Development Block Grant Funds" (Agreement).

Executed copies of the Agreement must be returned to the County of Riverside Housing, Homelessness Prevention, and Workforce Solutions (HHPWS) no later than November 29, 2022 for the Board of Supervisors to approve; after which, a fully executed agreement

will be forwarded to the City along with the “authorization to incur costs.” When staff receives the authorization, we are then able to release funds to the approved projects with assurance of reimbursement from the County of Riverside to the City of Lake Elsinore.

The City of Lake Elsinore requested \$596,000 for program year 2022-2023; however, HHPWS notified staff that the total amount this year decreased to \$550,338. Out of the \$550,338, thirteen percent (13%) is to be used for administrative costs. The remaining \$478,794 is allocated to public service programs and capital improvement.

The approved allocation is as follows:

1.LE.82-22	Vista Community Clinic Program	\$22,000
1.LE.83-22	Boys & Girls Club Scholarship Program	\$10,000
1.LE.84-22	City Park Improvements	\$389,394
0.247-22	H.O.P.E. Pantry Program	\$30,000
0.242-22	Operation School Bell	\$27,400

Total \$478,794

Fiscal Impact

There is no fiscal impact to the 2022-2023 General Fund. Projects are paid through the CDBG reimbursement process once the “authorization to incur costs” has been issued by the County of Riverside.

Prepared by: Brendan Rafferty
 Fiscal Officer

Approved by: Jason Simpson
 City Manager

Exhibits:

A - Supplemental Agreement for the Use of 2022-2023 CDBG Funds