



City of Lake Elsinore

Cultural Center
183 N. Main Street
Lake Elsinore, CA 92530

Regular Agenda - Final City Council / Successor Agency

Timothy J. Sheridan, Mayor
Natasha Johnson, Mayor Pro Tem
Robert E. Magee, Council Member
Brian Tisdale, Council Member
Steve Manos, Council Member
Jason Simpson, City Manager

Tuesday, January 11, 2022

7:00 PM

Cultural Center

CLOSED SESSION - NONE

PUBLIC SESSION at 7:00 PM

CORONAVIRUS DISEASE (COVID-19) ADVISORY

To protect our constituents, City officials and City staff, the City follows CDC, the California Department of Health Services' and the County of Riverside Public Health Officer guidance for the Control of COVID-19. Additional information regarding COVID-19 is available on the City's website at www.lake-elsinore.org.

Consistent with State and County Public Health Orders, remote public participation is allowed in the following ways:

- 1) Cable T.V. Broadcast on Spectrum Channel 29 and Frontier Channel 31.
- 2) Livestream online at <https://lake-elsinore.legistar.com/Calendar.aspx>.
- 3) To call into the meeting and provide public comment via Zoom, register by clicking the following link before 5:00 p.m. on the day of the meeting:

<https://bit.ly/LakeElsinoreJanuary11-2022>
- 4) Email public comments to calvarez@lake-elsinore.org before the meeting. Comments received prior to 4:00 p.m. on the day of the meeting will be transmitted to the City Council Members.

In light of changed circumstances related to COVID-19 Public Health Orders, the City reserves the right to restrict in-person participation and resume remote-only participation via Zoom. In the event such action is deemed necessary and appropriate, the City will post alerts on the City's website and on social media prior to the City Council Meeting in sufficient time to allow the public to register as instructed above.

The City of Lake Elsinore appreciates your attendance. Citizens' interest provides the City Council and Agency with valuable information regarding issues of the community.

Meetings are held on the 2nd and 4th Tuesday of every month. The agenda is posted 72 hours prior to each meeting outside of City Hall. The agenda and related reports are also available on the City's website at www.Lake-Elsinore.org. Any writings distributed to the City Council within 72 hours of the meeting will be made available to the public at the time it is distributed to the City Council.

In compliance with the Americans with Disabilities Act, any person with a disability who requires a modification or accommodation in order to participate in a meeting should contact the City Clerk's Department at (951) 674-3124 Ext. 269, at least 48 hours before the meeting to make reasonable arrangements to ensure accessibility.

CITY VISION STATEMENT

The City of Lake Elsinore will be the ultimate lake destination where all can live, work and play, build futures and fulfill dreams.

CALL TO ORDER - 7:00 P.M.

The Regular Meetings of the City Council and the Successor Agency will be called to order.

PLEDGE OF ALLEGIANCE**INVOCATION – MOMENT OF SILENCE****ROLL CALL****PRESENTATIONS / CEREMONIALS**

- 1) **Elsinore Valley Municipal Water District**
Update regarding assistance relief programs.
- 2) **Riverside County Sheriff's Office 2021 Fourth Quarter Statistical Update**
- 3) **Presentation of a Plaque to Outgoing Mayor Robert E. Magee**

PUBLIC COMMENTS – NON-AGENDIZED ITEMS – 1 MINUTE

(Please read & complete a Request to Address the City Council/Successor Agency form prior to the start of the meeting and turn it in to the City Clerk/Clerk. The Mayor/Chair or City Clerk/Clerk will call on you to speak.)

CITY COUNCIL CONSENT CALENDAR

(All matters on the Consent Calendar are approved in one motion, unless a Council Member or any member of the public requests separate action on a specific item.)

- 4) **Minutes of the Regular City Council Meeting of December 14, 2021**

Approve the Minutes.

Attachments: [12-14-2021 Draft](#)

- 5) **CC Warrant List for Dec 03, 2021 to Dec 09, 2021**

Receive and file.

Attachments: [CC Warrant List - SR](#)
[CC Warrant List - Exhibit A - Summary](#)
[CC Warrant List - Exhibit B - List](#)

- 6) **CC Investment Report for November 2021**

Receive and file.

Attachments: [CC Investment Report - SR](#)
[CC Investment Report - Exhibit A](#)

7) Meeting Dates for 2022

Review the 2022 meeting dates and approve the cancellation of the Regular meetings of November 22 and December 27, 2022 and reschedule the Regular meeting of Tuesday, November 8, 2022 to Wednesday, November 9, 2022.

Attachments: [Meeting Dates - SR](#)

[Meeting Dates - Exhibit A](#)

8) Mayor's Recommended Council Appointments

Appoint City Council Members to serve on the various Boards, Committees, Subcommittees, and Ad-Hoc Committees.

Attachments: [Mayor's Appointment List - SR](#)

[Mayor's Appointment List 2022 - Exhibit A](#)

9) Annual Comprehensive Financial Report for the Fiscal Year Ended June 30, 2021

Receive and file the Comprehensive Annual Financial Report for the Fiscal Year Ended June 30, 2021 and related year-end reports.

Attachments: [Annual Comprehensive Financial Report - SR](#)

[Annual Comprehensive Financial Report - Exhibit A - Finance Report](#)

[Annual Comprehensive Financial Report - Exhibit B - 2021 Auditor's Communic](#)

[Annual Comprehensive Financial Report - Exhibit C - 2021 Auditor's Internal Co](#)

[Annual Comprehensive Financial Report - Exhibit D - 2021 Auditor's Appropriati](#)

10) Fiscal Year 2021-2022 Mid-Year Operating Budget Status Report

1. Adopt A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE ELSINORE, CALIFORNIA, AMENDING THE FY 2021-2022 ANNUAL OPERATING BUDGET FOR MID-YEAR ADJUSTMENTS; and

2. Adopt A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE ELSINORE, CALIFORNIA, REVISING THE SCHEDULE OF AUTHORIZED POSITIONS.

Attachments: [FY21-22 Midyear - SR](#)

[FY21-22 Midyear - Exhibit A - Resolution](#)

[FY21-22 Midyear - Exhibit A-1 - Resolution - General Fund](#)

[FY21-22 Midyear - Exhibit A-2 - Resolution - All Other Funds](#)

[FY21-22 Midyear - Exhibit B - Resolution Authorized Positions](#)

[FY21-22 Midyear - Exhibit B-1 - Resolution - Staffing Allocation](#)

[FY21-22 Midyear - Exhibit B-2 - Resolution - Salary Schedule](#)

11) **Annual Continuing Disclosure Reports for Fiscal Year Ending June 30, 2021**

Receive and file the Annual Continuing Disclosure Reports pursuant to related bond covenants. These reports disseminated to the Electronic Municipal Market Access (EMMA), which is provided as a service by the Municipal Securities Rulemaking Board (MSRB) as required on or before December 31, 2021 as well as before February 15, 2022.

Attachments: [Annual Continuing Disclosure FY20-21 - SR](#)
[Annual Continuing Disclosure FY20-21 - Exhibits Combined Confirmations](#)

12) **CDIAC Report for the Fiscal Year ending June 30, 2021**

Receive and file the final CDIAC Report for the Fiscal Year ending June 30, 2021 for the City of Lake Elsinore, which was disseminated before October 30, 2021.

Attachments: [CDIAC - SR](#)
[CDIAC - Exhibit A - Report](#)

13) **Notice of Decision - Planning Commission Approval of Sign Application No. 2021-16 for a Uniform Sign Program for the Corydon Gateway Project located at the northwestern corner of Mission Trail and Corydon Street**

Receive and File the Notice of Decision for Sign Application No. 2021-16 acted on by the Planning Commission on December 7, 2021.

The Planning Commission by a 5-0 vote:

1. Adopted A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF LAKE ELSINORE, CALIFORNIA, FINDING THAT SIGN APPLICATION (DESIGN REVIEW) NO. 2021-16 IS CONSISTENT WITH THE WESTERN RIVERSIDE COUNTY MULTIPLE SPECIES HABITAT CONSERVATION PLAN (MSHCP); and,
2. Adopted A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF LAKE ELSINORE, CALIFORNIA APPROVING SIGN APPLICATION (DESIGN REVIEW) NO. 2021-16 ESTABLISHING A UNIFORM SIGN PROGRAM FOR THE CORYDON GATEWAY PROJECT LOCATED AT APN 370-050-026 AND A PORTION of 370-050-030.

Attachments: [SIGN 2021-16 - SR](#)
[SIGN 2021-16 - Exhibit A - PC Staff Report](#)

14) **Notice of Decision - Planning Commission Approval of Planning Application No. 2021-27 (In-N-Out Burger) for a Variance and Commercial Design Review to Construct a Freestanding Freeway Identification Sign with a Height of 70 Feet and a Total Sign Area of 736 Square Feet**

Receive and File the Notice of Decision for Planning Application No. 2021-27 acted on by the Planning Commission on December 7, 2021.

The Planning Commission by a 5-0 vote:

1. Adopted A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF LAKE ELSINORE, CALIFORNIA, APPROVING COMMERCIAL DESIGN REVIEW NO. 2021-013 FOR THE CONSTRUCTION OF A FREESTANDING FREEWAY IDENTIFICATION SIGN WITH A HEIGHT OF 70 FEET AND A TOTAL SIGN AREA OF 736 SQUARE FEET AT 331 RAILROAD CANYON ROAD (APN: 363-140-090); and
2. Adopted A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF LAKE ELSINORE, CALIFORNIA, APPROVING VARIANCE NO. 2021-02 FOR THE CONSTRUCTION OF A FREESTANDING FREEWAY IDENTIFICATION SIGN WITH A HEIGHT OF 70 FEET AND A TOTAL SIGN AREA OF 736 SQUARE FEET AT 331 RAILROAD CANYON ROAD (APN: 363-140-090).

Attachments:

[PA 2021-27 - SR](#)

[PA 2021-27 - Exhibit A - PC Staff Report](#)

15) **Notice of Decision - Planning Commission Denial of Planning Application No. 2020-107 (Tommy's Express Carwash) requesting to Demolish a Vacant Coco's Bakery & Restaurant Building and Construct a new 5,243 sq. ft. Automated Self-Serve Carwash located at 31706 Casino Drive**

Receive and File the Notice of Decision for Planning Application No. 2020-107 acted on by the Planning Commission on December 21, 2021.

The Planning Commission by a 4-1 vote:

1. Denied Conditional Use Permit No. 2020-18 and Commercial Design Review No. 2020-29.

Attachments:

[PA 2020-107 - SR](#)

[PA 2020-107 - Exhibit A - PC Staff Report](#)

[PA 2020-107 - Exhibit B - Draft 12.21.2021 PC Minutes](#)

16) Purchase of Tax-Defaulted Real Property for Drainage Purposes (APN 378-254-046) for Approximately \$22,508.50

Adopt A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE ELSINORE, CALIFORNIA, APPROVING THE PURCHASE OF A TAX-DEFAULTED PROPERTY KNOWN AS ASSESSOR'S PARCEL NUMBER (APN) 378-254-046 FROM THE COUNTY OF RIVERSIDE FOR THE PURCHASE PRICE OF \$22,508.50 PLUS ASSOCIATED ADMINISTRATIVE COSTS TO BE IMPROVED AND USED FOR DRAINAGE PURPOSES; APPLYING RIVERSIDE COUNTY TO THE COUNTY BOARD OF SUPERVISORS, COUNTY TAX COLLECTOR, AND TREASURER, AND STATE CONTROLLER TO PURCHASE THE PROPERTY; AND AUTHORIZING AND DIRECTING THE CITY MANAGER TO EXECUTE THE AGREEMENT TO PURCHASE TAX-DEFAULTED PROPERTY AND MAKING CERTAIN FINDINGS IN CONNECTION THEREWITH.

Attachments: [Pope Circle Land Acquisition - SR](#)
[Pope Circle Land Acquisition - Exhibit A Resolution](#)
[Pope Circle Land Acquisition - Exhibit B Application](#)
[Pope Circle Land Acquisition - Exhibit C Tax Collector Purchase Letter](#)
[Pope Circle Land Acquisition - Exhibit D Vicinity Map](#)

17) Acquisition of City Fleet Vehicle

Authorize the purchase of one (1) fleet vehicle from Anderson Chevrolet in the total amount of \$56,921.48 (including tax).

Attachments: [Fleet Vehicle - SR](#)
[Fleet Vehicle - Exhibit A Quotes](#)

18) Agreement for Contractor Services to Purchase Dura Safe Rubber Playground Tiles and Installation from Sof Surfaces, Inc. at Rosetta Canyon Park.

Authorize the City Manager to execute Agreement for Contractor Services in the amount of \$59,880.48 with Sof Surfaces, Inc. to purchase Dura Safe Rubber Playground Tiles and Installation at Rosetta Canyon Park.

Attachments: [Sof Surfaces - SR](#)
[Sof Surfaces - Exhibit A Agreement](#)
[Sof Surfaces - Exhibit A Proposal](#)

19) **Purchase of Pre-Designed and Engineered Canopy Shade Structures from USA Shade & Fabric Structures for Launch Pointe Picnic Area and Tuscany Hills Pee Wee Baseball Field**

Approve and authorize the City Manager to purchase Pre-Designed and Engineered Canopy Shade Structures from USA Shade & Fabric Structures in the amount of \$84,029.36 for the Launch Pointe Picnic Area and Tuscany Hills Pee Wee Baseball Field.

Attachments:

[USA Shade Structures - SR](#)

[USA Shade Structures - Exhibit A Agreement](#)

[USA Shade Structures - Exhibit B Launch Pointe Proposal](#)

[USA Shade Structures - Exhibit C Pee Wee Field Proposal](#)

20) **Professional Services Agreement with David Evans and Associates Inc. for Landscape Architectural Services**

Approve and Authorize the City Manager to execute a Professional Services Agreement for Landscape Architectural Services with David Evans and Associates Inc. for the Lakeshore Drive Parkways, Lincoln Street Parkways and Medians, Terra Cotta Road Parkways, Railroad Canyon Road Median Improvements, and Via De La Valle Parkways in the amount of \$261,982.00, in such final form as approved by the City Attorney.

Attachments:

[David Evans - SR](#)

[David Evans - Exhibit A Agreement](#)

[David Evans - Exhibit B Lakeshore Drive Conceptual Plans](#)

[David Evans - Exhibit C Lincoln Street Conceptual Plans](#)

[David Evans - Exhibit D Terra Cotta Conceptual Plans](#)

[David Evans - Exhibit E Railroad Canyon Landscape Plans](#)

[David Evans - Exhibit F Via De La Valle Landscape Plans](#)

[David Evans - Exhibit G Lincoln Street Landscape Plans](#)

[David Evans - Exhibit H Terra Cotta Landscape Plans](#)

21) **Purchase of Vacant Real Property for Drainage Purposes (APNs 373-112-036 and 373-112-037) for Approximately \$50,000**

Approve the purchase of vacant property known as Assessor's Parcel Numbers (APNs) 373-112-036 and 373-112-037 for \$50,000 plus closing costs to be improved and used for drainage purposes and authorize the City Manager to execute the Vacant Land Purchase Agreement And Joint Escrow Instructions and such other ancillary documents as may be necessary to complete the purchase, in such final form as approved by the City Attorney.

Attachments:

[Purchase of Vacant Land For Drainage Purposes](#)

[Purchase of Vacant Land for Drainage Purposes EXHIBIT A - Vicinity Map](#)

[Purchase of Vacant Land for Drainage Purposes - Exhibit B Purchase Agreement](#)

22) ARPA Tourism Funding Program

Approve the City's ARPA Tourism Funding Program (ARPA Funding) and approve the purchase of capital infrastructure and equipment as outlined in Exhibit A.

Attachments: [ARPA Tourism - SR](#)
[ARPA Tourism - Exhibit A - Capital Infrastructure & Equipment](#)

23) Award a Design and Build Service Agreement to Unique Builders of California for the design and build of the exterior stairs, steel structure decking, ADA ramp, and concrete decking for the Public Works Administration Building Project (CIP Project #Z20023).

1. Award a Design and Build Service Agreement to Unique Builders of California for the design and build of the exterior stairs, steel structure decking, ADA ramp, and concrete decking for the Public Works Administration Building Project (CIP Project #Z20023); and
2. Approve and authorize the City Manager to execute the agreement in the not to exceed amount of \$377,390.00 with Unique Builders of California in the form attached, and in such final form as approved by the City Attorney.

Attachments: [UBCA - SR](#)
[UBCA - Exhibit A Agreement](#)
[UBCA - Exhibit B Cover Letter Design Build Proposal](#)
[UBCA - Exhibit C Proposal](#)

SUCCESSOR AGENCY CONSENT CALENDAR**24) Minutes of the Regular Successor Agency Meeting of December 14, 2021**

Approve the Minutes.

Attachments: [12-14-2021 Draft](#)

25) SA Warrant List for Dec 03, 2021 to Dec 09, 2021

Receive and file.

Attachments: [SA Warrant List - SR](#)
[SA Warrant List - Exhibit A - Summary](#)
[SA Warrant List - Exhibit B - List](#)

26) SA Investment Report for November 2021

Receive and file.

Attachments: [SA Investment Report - SR](#)
[SA Investment Report - Exhibit A](#)

27) Eighth Amendment to the Stadium Interim Management Agreement

Adopt A RESOLUTION OF THE SUCCESSOR AGENCY OF THE REDEVELOPMENT AGENCY OF THE CITY OF LAKE ELSINORE APPROVING THE EIGHTH AMENDMENT TO THE STADIUM INTERIM MANAGEMENT AGREEMENT BETWEEN THE SUCCESSOR AGENCY OF THE REDEVELOPMENT AGENCY OF THE CITY OF LAKE ELSINORE AND THE LAKE ELSINORE STORM, LP.

Attachments: [Eighth Amend to Stadium Interim Management Agreement - SR](#)
[Eighth Amend to Stadium Interim Management Agreement - Exhibit A - SA Res](#)
[Eighth Amend to Stadium Interim Management Agreement - Exhibit B - Amendr](#)
[Eighth Amend to Stadium Interim Management Agreement - Exhibit C - Original](#)

28) Recognized Obligation Payment Schedule (ROPS 22-23) for July 1, 2022 through June 30, 2023

Adopt A RESOLUTION OF THE SUCCESSOR AGENCY OF THE REDEVELOPMENT AGENCY OF THE CITY OF LAKE ELSINORE, CALIFORNIA, APPROVING THE RECOGNIZED OBLIGATION PAYMENT SCHEDULE (ROPS 22-23) AND ADMINISTRATIVE BUDGET FOR JULY 1, 2022 THROUGH JUNE 30, 2023.

Attachments: [ROPS 22-23 - SR](#)
[ROPS 22-23 - Exhibit A - SA Resolution](#)
[ROPS 22-23 - Exhibit B - ROPS](#)
[ROPS 22-23 - Exhibit C - Administration Budget](#)

PUBLIC HEARINGS**29) Continued Public Hearing for Planning Application No. 2021-29 (Fairway Business Park Phase III):** A request for the approval of a Tentative Parcel Map to reconfigure five (5) existing lots and to create a new lot and an Industrial Design Review for six (6) industrial buildings located northwesterly of Chaney Street, at the southerly end of Birch Street. (APNs: 377-140-28, 377-140-29, 377-140-30, 377-140-35 & 377-140-44).

1. Adopt A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE ELSINORE, CALIFORNIA, ADOPTING ADDENDUM NO. 1 TO THE FAIRWAY BUSINESS PARK (SCH NO. 2007071157);
2. Adopt A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE ELSINORE, CALIFORNIA, ADOPTING FINDINGS THAT PLANNING APPLICATION NO. 2021-29(TENTATIVE PARCEL MAP NO. 38341 AND INDUSTRIAL DESIGN REVIEW NO. 2021-05) IS CONSISTENT WITH THE WESTERN RIVERSIDE COUNTY MULTIPLE SPECIES HABITAT CONSERVATION PLAN (MSHCP);
3. Adopt A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE ELSINORE, CALIFORNIA, APPROVE TENTATIVE PARCEL MAP NO.

38341 SUBDIVIDING 8.79 ACRES INTO SIX PARCELS RANGING IN SIZE FROM 0.76 ACRES TO 2.49 ACRES LOCATED AT APNs: 377-140-28, 377-140-29, 377-140-30, 377-140-35 & 377-140-44; and

4. Adopt A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE ELSINORE, CALIFORNIA, APPROVE INDUSTRIAL DESIGN REVIEW NO. 2021-05 FOR THE CONSTRUCTION OF SIX INDUSTRIAL BUILDINGS AND RELATED IMPROVEMENTS LOCATED AT APNs: 377-140-28, 377-140-29, 377-140-30, 377-140-35 & 377-140-44.

Attachments:

[PA 2021-29 - SR](#)

[PA 2021-29 - Attachment A Addendum Resolution](#)

[PA 2021-29 - Attachment B MSHCP Resolution](#)

[PA 2021-29 - Attachment C TPM Resolution](#)

[PA 2021-29 - Attachment D IDR Resolution](#)

[PA 2021-29 - Attachment E CofA](#)

[PA 2021-29 - Attachment F Draft Addendum](#)

[PA 2021-29 - Attachment G Vicinity Map](#)

[PA 2021-29 - Attachment H Aerial Map](#)

[PA 2021-29 - Attachment I TPM 38341](#)

[PA 2021-29 - Attachment J DRP](#)

[PA 2021-29 - Attachment K Applicant Forward](#)

[PA 2021-29 - Attachment L 2021.11.16 Comment Letter](#)

[PA 2021-29 - Attachment M 12.14.21 Comment Letter](#)

30)

Lake Elsinore Municipal Code Amendments regarding Short-Term Rentals

Introduce by title only and waive further reading of AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LAKE ELSINORE, CALIFORNIA, AMENDING TITLE 5 AND TITLE 17 OF THE LAKE ELSINORE MUNICIPAL CODE RELATED TO SHORT-TERM RENTALS

Attachments:

[Short-Term Rentals - SR](#)

[Short-Term Rentals - Exhibit A - Ordinance](#)

[Short-Term Rentals – Exhibit B – Ordinance Exhibit A – Short-term Rental Ordir](#)

[Short-Term Rentals – Exhibit C – Ordinance Exhibit B – Zoning Code Amendme](#)

[Short-Term Rentals - Exhibit D - Draft Good Neighbor Brochure](#)

PUBLIC COMMENTS – NON-AGENDIZED ITEMS – 3 MINUTES

(Please read & complete a Request to Address the City Council/Successor Agency form prior to the start of the meeting and turn it in to the City Clerk/Clerk. The Mayor/Chair or City Clerk/Clerk will call on you to speak.)

CITY MANAGER COMMENTS

CITY ATTORNEY COMMENTS

CITY COUNCIL COMMENTS

ADJOURNMENT

The Lake Elsinore City Council will adjourn to the next Regular meeting of Tuesday, January 25, 2022 in the Cultural Center located at 183 N. Main Street. Closed Session will commence at 5:00 p.m. or such later time as noticed on the Agenda, and the regular Open Session business meeting will commence at 7:00 p.m.

AFFIDAVIT OF POSTING

I, Candice Alvarez, MMC, City Clerk of the City of Lake Elsinore, do hereby affirm that a copy of the foregoing agenda was posted at City Hall at 7:00 p.m. on Thursday, January 6, 2022.

Candice Alvarez, MMC
City Clerk