



REPORT TO CITY COUNCIL

To: Honorable Mayor and Members of the City Council

From: Grant Yates, City Manager

Prepared by: Jason Simpson, Assistant City Manager

Date: August 14, 2018

Subject: Authorize the Purchase of Design Outdoor Furnishings for the Campground Project (CIP PROJECT #Z40007)

Recommendations

1. Authorize the City Manager to purchase outdoor furnishings including tables, chairs, seating, and related accessories in the amount of \$175,769.36, including sales tax plus shipping (if any) from OW Lee for the Campground Rehabilitation Project (CIP PROJECT #Z40007).
2. Authorize the City Manager to purchase outdoor furnishings including tables, chairs, seating, and related accessories in the amount of \$50,578.50 including sales tax plus shipping (if any) from Shademaker for the Campground Rehabilitation Project (CIP PROJECT #Z40007).
3. Authorize the City Manager to purchase outdoor furnishings including tables, chairs, seating, and related accessories in the amount of \$30,598.85 including sales tax plus shipping (if any) from Jensen for the Campground Rehabilitation Project (CIP PROJECT #Z40007).
4. Waive the formal bidding process per Municipal Code Section 3.08.070(G) for purchases and delivery from OW Lee, Shademaker, and Jensen since it is custom design furniture that meets the specifications and design concepts within the Campground Rehabilitation.

Background

Maintaining design continuity throughout the Campground Rehabilitation Project is an important characteristic of branding and promoting the resort. A determined effort has been made to brand a unique identity on all of the signage, colors schemes, furnishings and materials for the resort. Finding the right outdoor furnishing to complement the Launch Pointe identity requires customization and hand selection of individual material items. Staff has worked closely with a design specialist to select outdoor furnishings that further express the resort theme. As such these furnishing items (tables, chairs, lounges, and umbrellas etc.), are not widely available. The fabric materials are all hand selected to match the Launch Pointe theme.

Discussion

These furnishings will be placed throughout the Campground (i.e., Swimming Pool, Bobber Deck and Patio, Vintage Trail Village, Yurts and Community Hall Patios). Nearly all of the table and chairs are made of powder-coated, cast aluminum and rough iron ensuring a long and lasting useful life. The pricing on these items have been significantly negotiated for purchase price reductions of up to 60%. Because of the need to maintain the Launch Pointe Identify standard purchasing processes could not support the distinctive character of the Campground theme. Therefore, staff has initiated sole source procurement for these furnishings.

Wavier of Competitive Bidding Procedures

Pursuant to Section 3.08.070(G) of the Municipal Code, the City Council has the discretion to waive the competitive bidding requirement that would otherwise be utilized for this purchase. With the benefits outlined above and the fact that these furnishings are available to match the Launch Pointe Design Theme only through a hand selected custom design fabrication, staff recommends that the City Council waive the competitive bidding pursuant to Municipal Code Section 3.08.070(G) and allow the City Manager to purchase directly with OW Lee and Shademaker as outlined in this agenda report.

Fiscal Impact

Campground Rehabilitation Project (CIP PROJECT #Z40007) is included in the Fiscal Year 18/19 – 22/23 Capital Improvement Plan (CIP) budget.

Exhibits

A: Listing of items